

**DAKOTA VALLEY SCHOOL DISTRICT #61-8
REGULAR BOARD OF EDUCATION MEETING
JULY 8, 2019
APPROVED MINUTES
DAKOTA VALLEY ADMINISTRATION CENTER**

REGULAR SESSION – 7:00 PM

*** All motions are carried and unanimously approved unless otherwise indicated.**

The Annual Meeting of the Dakota Valley Board of Education was called to order by Chairperson Heeren at 7:00 pm on July 8, 2019. Roll Call indicated the following members present: Dooley, Kistner, Hoffman, and Heeren. Weber arrived at 7:17 p.m. Administrators Dr. Rasmussen, Maloney, Brandriet, Steele, Sommervold, and Business Manager Sponder along with Susan Odson from the Dakota Dunes North Sioux City Times.

Superintendent Dr. Rasmussen led the Pledge of Allegiance.

#0001 Motion by Dooley, second by Kistner, to approve the amended agenda as presented.

Dr. Rasmussen updated the board on the Conflict of Interest Disclosures as required by SDCL 1-16E-21.

Superintendent Dr. Rasmussen and Business Manager Sponder held a budget hearing over the Preliminary 2019-20 Budget.

Business Manager Sponder administered the Oath of Office to Board Members Jeff Dooley, James Heeren, and Steve Kistner.

Superintendent Dr. Rasmussen assumed the Chair for election of officers for the 2019-20 School Year.

#0002 For the Office of School Board President: Motion by Heeren to nominate Kistner. No other nominations were made. By virtue of unanimous ballot, Kistner is elected as President.

Kistner assumed the Chair.

#0003 For the Office of School Board Vice-President: Motion by Heeren to nominate Dooley. No other nominations were made. By virtue of unanimous ballot, Dooley is elected as Vice-President.

#0004 Motion by Heeren, second by Hoffman, to approve the minutes of the Regular June 10, 2019 Board of Education Meeting minutes as presented.

#0005 Motion by Hoffman, second by Heeren, to approve the current bills/claims and financial statements as presented.

Administrative and Good News Reports were reviewed.

#0006 The board went into executive session at 7:20 pm pursuant to SDCL 1-25-2(1). Superintendent Dr. Rasmussen entered the executive session at 7:25 pm and Business Manager Spender entered the executive session at 7:28 pm.

Executive session ended at 7:30 pm.

#0007 Motion by Heeren, second by Weber to approve the 2019-20 negotiated agreement with the Dakota Valley Administrators Association and the administrators' contracts.

#0008 Motion by Heeren, second by Hoffman, to approve the following committee appointments for the 2019-20 school year:

- Buildings & Grounds – Dooley and Kistner
- Finance – Dooley and Kistner
- Library & Technology – Weber and Heeren
- Policy – Hoffman and Kistner
- NSC/DV Recreation – Heeren
- DVBC & Legislative Liaison – Weber
- Hardship Fund (Sick Bank) – Dooley
- Wellness – Heeren and Hoffman
- Curriculum
 - Math – Kistner
 - Language Arts (Reading, Literature, and Phonics) - Weber

#0009 Motion by Dooley, second by Weber, to authorize the following;

1. Set the Regular Board of Education Meeting for the 2nd Monday of every month at 7:00pm at the Dakota Valley Administration Center.
2. To appoint Rodney Freeman, Huron, SD as Legal Counsel for the 2019-20 School Year.
3. To appoint the School District Liaison Officer as Truancy Officer for all Schools.
4. To appoint Superintendent Dr. Rasmussen as School Lunch Hearing Officer.
5. To designate Robert's Rules of Order as parliamentary procedure for the Board Meetings.
6. To designate Liberty National Bank as the depository for school funds.
7. To designate Dakota Dunes North Sioux City Times as the legal newspaper for the district.

8. To designate KMEG-TV as the official television station for the district.
9. To designate 102.3 FM as the official radio station of the district.
10. To designate \$1,000 from the School Board Members Fund for two (2) \$500.00 scholarships to be awarded to two graduates from the current senior class.
11. To authorize the Superintendent and Business Manager to be the official purchasing agents for the district.
12. To authorize the Superintendent and Business Manager to be the custodians of the activity (Trust and Agency) accounts for the district.
13. To authorize the Superintendent and Business Manager to be the custodians of all the financial account for the district.
14. To authorize the Business Manager to use an automatic payment plan in order to pay the utilities in a timely manner.
15. To authorize the Business Manager to utilize electronic transfer of funds for the bond payment for the district.
16. To authorize the Board Chairperson to use a signature stamp in lieu of hand signatures.
17. To authorize the Superintendent and Director of Special Services or their designee to sign the Public School Exemptions (home school) petitions.
18. To authorize the Superintendent or their designee to close school in emergency situations and in cases of inclement weather.
19. To authorize the Director of Special Services as the district representative for the SD Consolidated Grant and Flow Through (IDEA – Individuals with Disabilities Education Act) Funds.

#0010 Motion by Heeren, second by Hoffman, to approve the following compensation, fees, and admission prices for the 2019-20 school year;

1. Establish compensation schedule for the Board of Education Members at \$65.00 for regular, special, and all board related meetings with a monthly deduction of \$25 to the board fund. \$50.00 for all board assigned committee meetings which are to be vouchered separately.
2. To set the rates for substitute employees to the following;
 - A. \$110 for Certified Teachers
 - a. \$125 after 20 days worked
 - b. \$155 after 40 days worked
 - B. \$90 for Non-Certified Teachers
 - C. \$11.75 per hour for Secretary
 - D. \$11.75 for Non-Certified Para-Professionals
 - E. \$11.75 for AA/Praxis Para-Professionals
 - F. \$11.75 for BA/BS Para-Professionals
 - G. \$11.75 for custodial personnel
3. To adopt South Dakota State rates for mileage, meals, and lodging (when available) for authorized travel.

4. To set the yearbook price for the 2019-20 school year at \$45.00
5. To set the price for non-school photo copy machine usage at \$0.10 per copy for all photocopies.
6. To set the price for non-school fax machine usage at \$2.00 for the 1st page and \$1.00 for each page thereafter for sending and \$1.00 per page for receiving.
7. To set the out-of-state tuition rate at \$6,300 per school year to be paid in advance on a semester by semester basis.
8. To set admission prices for Varsity Events and Activity Ticket Prices to the following;
 - A. K-12 Students (per event) - \$3.00
 - B. Adults (per event) - \$5.00
 - C. K-12 Activity Ticket - \$25.00
 - D. Adult Activity Ticket - \$35.00
 - E. Family Activity Ticket - \$120.00
 - F. Over Age 62 – No Charge

The first reading of the following handbooks was held;

- A. DVUE/MS Faculty Handbook
- B. DVUE/MS Student handbook
- C. DVHS Faculty Handbook
- D. DVHS Student Handbook
- E. DVES Faculty Handbook
- F. DVES Student Handbook
- G. Coaches Handbook
- H. Athlete/Activities Handbook
- I. District Faculty Handbook
- J. District Student Handbook
- K. District Substitute Teacher Handbook

#0011 Motion by Heeren, second by Dooley, to approve the resignation of Lana Gardner, elementary secretary effective July 11, 2019.

#0012 Motion by Heeren, second by Hoffman, to approve the following personnel matters;

Contracts

- 1.) Kristin Hanson, Assistant IT Director
- 2.) Tim Ryan, Head MS Football
- 3.) Adam Shanks, MS Asst Football
- 4.) Jessica McCain, 1st grade Teacher
- 5.) Devon Davoux, 8th grade Math Teacher
- 6.) Katelynn Poss, 4th grade Teacher and MS Head Volleyball
- 7.) Lonnie Bermel, HS Asst Volleyball
- 8.) Carol Watchorn, special education para-professional

- 9.) Christine Gould, special education para-professional
- 10.) Megan O'Connor, HS Science, HOSA, and Science Olympiad

#0013 Motion by Weber, second by Heeren, to adjourn at 7:38pm



Jill Sponder
Business Manager



Steve Kistner
Chairperson

Publish: *Leader-Courier*

Courtesy Copy: *DD - NSC Times*