

**DAKOTA VALLEY SCHOOL DISTRICT #61-8
REGULAR BOARD OF EDUCATION MEETING
JULY 10, 2017
APPROVED MINUTES
DAKOTA VALLEY ADMINISTRATION CENTER**

APPROVED
by board 8-14-17
[Signature]

REGULAR SESSION – 7:00 PM

*** All motions are carried and unanimously approved unless otherwise indicated.**

The Annual Meeting of the Dakota Valley Board of Education was called to order by Chairperson Reiff at 7:00 pm on July 10, 2017. Roll Call indicated the following members present: Kistner, Hoffman, Reiff, and Dooley. Administrators Hamm, Jensen, Hummel, Halverson, and Sommervold, along with Beth Fennel from the Dakota Dunes North Sioux City Times, and community members Adam Snoozy, Megan Snoozy, Jenny Jelken, Rodd Slater, Holly Hamilton, Camila Uhl, and Erin Volk were also in attendance.

Business Manager Hamm led the Pledge of Allegiance.

Community members Adam Snoozy, Megan Snoozy, Jenny Jelken, Rodd Slater, Holley Hamilton, Camila Uhl, and Erin Volk were on hand to discuss the transfer of a 3rd Grade position to a 5th Grade position and how it would impact the students.

#0001 - Motion by Kistner, second by Hoffman, to approve the agenda with the following correction.

1. Motion G to consider the Johnson Controls proposal to provide and install Metasys Application and Data Server Software at a cost of \$19,375 was a duplicate of motion E so it was struck from the agenda.

Business Manager Hamm updated the board on the Conflict of Interest Disclosures as required by SDCL 1-16E-21.

Business Manager Hamm held a budget hearing over the Preliminary 2017-18 Budget which included different levy scenarios for the Capital Outlay Levy.

Business Manager Hamm administered the Oath of Office to Board Member Kevin Hoffman and Corey Reiff.

Business Manager Hamm assumed the Chair for election of officers for the 2017-18 School Year.

#0002 - For the Office of School Board President: Motion by Kistner to nominate Reiff and cease nominations. By virtue of unanimous ballot, Reiff is elected as President.

Reiff assumed the Chair.

#0003 - For the Office of School Board Vice-President: Motion by Hoffman to nominate Heeren and cease nominations. By virtue of unanimous ballot, Heeren is elected as Vice-President.

#0004 - Motion by Hoffman, second by Kistner, to approve the minutes of the Regular June 12, 2017 Board of Education Meeting minutes as presented.

#0005 - Motion by Dooley, second by Hoffman, to approve the current bills/claims as presented.

#0006 - Motion by Dooley, second by Hoffman, to approve the financial statements as presented.

Administrative and Board Reports were reviewed.

#0007 - Motion by Kistner, second by Dooley, to approve the following committee appointments for the 2017-18 school year:

- Buildings & Grounds – Dooley and Kistner
- Finance – Dooley and Kistner
- Library & Technology – Reiff and Heeren
- Policy – Hoffman and Reiff
- NSC/DV Recreation – Heeren
- DVBC & Legislative Liaison – Reiff
- Hardship Fund (Sick Bank) – Dooley
- Wellness – Heeren and Hoffman
- Curriculum
 - Math – Kistner
 - Language Arts (Reading, Literature, and Phonics) - Kistner

#0008 - Motion by Kistner, second by Dooley, to authorize the following;

1. Set the Regular Board of Education Meeting for the 2nd Monday of every month at 7:00pm at the Dakota Valley Administration Center.
2. To appoint Rodney Freeman, Huron, SD as Legal Counsel for the 2017-18 School Year.
3. To appoint the School District Liaison Officer as Truancy Officer for all Schools.
4. To appoint Superintendent Dr. Rasmussen as School Lunch Hearing Officer.
5. To designate Robert's Rules of Order as parliamentary procedure for the Board Meetings.
6. To designate Liberty National Bank as the depository for school funds.
7. To designate Dakota Dunes North Sioux City Times as the legal newspaper for the district.

8. To designate KMEG-TV as the official television station for the district.
9. To designate 102.3 FM as the official radio station of the district.
10. To designate \$500 from the School Board Members Fund for two (2) \$250.00 scholarships to be awarded to two graduates from the current senior class.
11. To authorize the Superintendent and Business Manager to be the official purchasing agents for the district.
12. To authorize the Superintendent and Business Manager to be the custodians of the activity (Trust and Agency) accounts for the district.
13. To authorize the Superintendent and Business Manager to be the custodians of all the financial account for the district.
14. To authorize the Business Manager to use an automatic payment plan in order to pay the utilities in a timely manner.
15. To authorize the Business Manager to utilize electronic transfer of funds for the bond payment for the district.
16. To authorize the Board Chairperson to use a signature stamp in lieu of hand signatures.
17. To authorize the Superintendent and Director of Special Services or their designee to sign the Public School Exemptions (home school) petitions.
18. To authorize the Superintendent or their designee to close school in emergency situations and in cases of inclement weather.
19. To authorize the Director of Special Services as the district representative for the SD Consolidated Grant and Flow Through (IDEA – Individuals with Disabilities Education Act) Funds.

#0009 – Motion by Dooley, second by Hoffman, to approve the following compensation, fees, and admission prices for the 2017-18 school year;

1. Establish compensation schedule for the Board of Education Members at \$65.00 for regular, special, and all board related meetings with a monthly deduction of \$25 to the board fund. \$50.00 for all board assigned committee meetings which are to be vouchered separately.
2. To set the rates for substitute employees to the following;
 - A. \$105 for Certified Teachers
 - a. \$125 after 20 days worked
 - b. \$150 after 40 days worked
 - B. \$85 for Non-Certified Teachers
 - C. \$11.25 per hour for Secretary
 - D. \$11.25 for Non-Certified Para-Professionals
 - E. \$11.25 for AA/Praxis Para-Professionals
 - F. \$11.25 for BA/BS Para-Professionals
 - G. \$11.25 for custodial personnel
3. To adopt South Dakota State rates for mileage, meals, and lodging (when available) for authorized travel.

4. To set the yearbook price for the 2017-18 school year at \$44.00
5. To set the price for non-school photo copy machine usage at \$0.10 per copy for all photocopies.
6. To set the price for non-school fax machine usage at \$2.00 for the 1st page and \$1.00 for each page thereafter for sending and \$1.00 per page for receiving.
7. To set the out-of-state tuition rate at \$6200 per school year to be paid in advance on a semester by semester basis.
8. To set admission prices for Varsity Events and Activity Ticket Prices to the following;
 - A. K-12 Students (per event) - \$3.00
 - B. Adults (per event) - \$5.00
 - C. K-12 Activity Ticket - \$25.00
 - D. Adult Activity Ticket - \$35.00
 - E. Family Activity Ticket - \$120.00
 - F. Over Age 62 – No Charge

#0010 – Motion by Hoffman, second by Kistner, to approve the payment of \$8,791.14 to Cannon, Moss, Brygger Architects for work completed on the New High School.

#0011 – Motion by Kistner, second by Dooley, to approve a 3 year Planned Service Agreement with Johnson Controls in the amount of \$89,529 for year 1, \$96,692 for year 2, and \$99,592 for year 3.

#0012 – Motion by Hoffman, second by Kistner, to approve the proposal from Johnson Controls to provide and install Metasys Application and Data Server Software at a cost of \$19,375.

#0013 – Motion by Kistner, second by Hoffman to approval the following bids on surplus items;

1. 2005 Chevrolet Suburban – High bidder David Johnson.
2. 600ft of 4ft high fence – High bidder Janis Goeden.
3. 500ft of 6ft high fence – High bidder Janis Goeden.

Discussion of noise test proposal was tabled until next board meeting.

The first reading of the following policies was held;

- A.) Coaches Handbook
- B.) HS Faculty – no changes
- C.) ES Faculty – no changes
- D.) HS Students – no changes

#0014 – Motion by Dooley, second by Kistner, to approve the 2nd reading of the following Handbooks;

- A.) UE/MS – Faculty Handbook (pg. 1,2,4,& 9)
- B.) ES - Student Handbook (Pg. 2,6,7,8/,14,15,16,& 18)
- C.) UE/MS – Student Handbook (Pg. 3)
- D.) Student/Athletic Activities Handbook (Pg. 1)

#0015 – Motion by Hoffman, second by Kistner, to approve the following personnel matters;


Resignations:

- 1.) Mike Benson – Maintenance Position.
- 2.) Mosiah Harlan – ISS Supervisor Position.

Contracts

- 1.) Amy Matthies – FCCLA Advisor.
- 2.) James Schmit – Skills USA Advisor.
- 3.) Sarah Wonders – Asst. HOSA Advisor.
- 4.) Ashtyn Schubert – MS Asst. Volleyball Coach.
- 5.) Lee Macklem – HS Asst. Football Coach.
- 6.) Jessie Castillo – HS Head Girls Soccer coach.

#0016 – Motion by Hoffman, second by Kistner, to adjourn at 7:51pm


Mike Hamm
Business Manager


Corey Reiff
Chairperson

Publish: *Leader-Courier*

Courtesy Copy: *DD - NSC Times*