

**DAKOTA VALLEY SCHOOL DISTRICT #61-8  
REGULAR BOARD OF EDUCATION MEETING  
JULY 14, 2014  
APPROVED MINUTES  
DAKOTA VALLEY ADMINISTRATION CENTER**

**REGULAR SESSION – 7:00 PM**

**\* All motions are carried and unanimously approved unless otherwise indicated.**

The Annual Meeting of the Dakota Valley Board of Education was called to order by Chairperson Gunderson at 7:00 pm on July 14, 2014. Roll Call indicated the following members present: Gunderson, Reiff, Smith, and Sexton. Administrators Hamm, Leber, Halverson, Rasmussen, and Jensen, along with a community member Kevin Hoffman, Dakota Valley Teachers Jeff Hamm and Josh Johnson, and from the Leader Courier were also in attendance.

Superintendent Leber led the Pledge of Allegiance.

**#0001** - Motion by Smith, second by Sexton, to approve the agenda as presented.

Business Manager Hamm held a budget hearing over the Preliminary 2014-15 Budget.

Business Manager Hamm administered the Oath of Office to New Board Members Corey Reiff and Kevin Hoffman.

Superintendent Leber assumed the Chair for election of officers for the 2014-15 School Year.

**#0002** - For the Office of School Board President: Motion by Reiff, second by Smith, to nominate Sexton and cease nominations. By virtue of unanimous ballot, Sexton is elected as President.

Sexton assumed the Chair.

**#0003** - For the Office of School Board Vice-President: Motion by Smith, second by Hoffman, to nominate Reiff and cease nominations. By virtue of unanimous ballot, Reiff is elected as Vice-President.

**#0004** - Motion by Reiff, second by Smith, to approve the minutes of the Regular June 9, 2014 Board of Education Meeting minutes as presented.

**#0005** - Motion by Reiff, second by Smith, to approve the current bills/claims as presented.

**#0006** - Motion by Reiff, second by Smith, to approve the financial statements as presented.

Administrative and Board Reports were reviewed.

**#0007** - Motion by Smith, second by Hoffman, to set Regular Board of Education Meetings for the 2<sup>nd</sup> Monday of every month at 7:00 pm at the Dakota Valley Administration Center.

**#0008** – Motion by Smith, second by Hoffman, to approve the following committee appointments for the 2014-15 school year:

- Buildings & Grounds – Smith and Sexton
- Finance – Smith and Sexton
- Library & Technology – Reiff and Heeren
- Policy – Hoffman and Reiff
- NSC/DV Recreation – Heeren
- DVBC & Legislative Liaison – Reiff
- Hardship Fund (Sick Bank) - Smith
- Wellness – Heeren and Hoffman
- Curriculum
  - Social Studies Heeren
  - Occupational/Vocational – Heeren

**#0009** – Motion by Smith, second by Hoffman, to appoint Rodney Freeman, Huron, SD as Legal Counsel for the 2014-15 School Year.

**#0010** – Motion by Smith, second by Hoffman, to appoint the School District Liaison Officer as Truancy Officer for all schools.

**#0011** – Motion by Smith, second by Hoffman, to appoint Superintendent Leber as School Lunch Hearing Officer.

**#0012** – Motion by Smith, second by Hoffman, to designate *Robert's Rules of Order* as parliamentary procedure for board meetings.

**#0013** – Motion by Smith, second by Hoffman, to duly resolve and approve Liberty National Bank as the principle depository of district funds.

**#0014** – Motion by Smith, second by Hoffman, to designate the *Dakota Dunes – North Sioux City Times*, North Sioux City, SD, as legal newspaper for the Dakota Valley School District. (**Note:** Courtesy copies of all print materials will be provided to the *Leader Courier*)

**#0015** – Motion by Smith, second by Hoffman, to designate KMEG-TV as the Official Television Station of the Dakota Valley School District for the 2013-14 School Year.

**#0016** – Motion by Smith, second by Hoffman, to designate NEW 102.3 FM as the Official Radio Station of the Dakota Valley School District for the 2013-14 School Year.

**#0017** – Motion by Reiff, second by Smith, to authorize the following:

- Superintendent and Business Manager as official purchasing agents
- Superintendent and Business Manager as custodians of all financial accounts for the school district
- Superintendent and Business Manager as custodians of all Activity Fund accounts and State/Federal Programs
- Use of automatic payment plan for timely payment of utilities
- Electronic transfer of general obligation bond payments
- Board Chairperson to use signature stamp in lieu of hand signature
- Authorize the Superintendent and Director of Special Services or designee to sign the public school exemption (Home School) petitions.
- Authorize Superintendent to close school in case of inclement weather/emergencies and setting chain of command in the event the Superintendent is absent
- Authorize Director of Special Services as district’s representative for SD Consolidated Grant

**#0018** – Motion by Reiff, second by Hoffman, to set board members’ compensation at \$65.00 for regular, special and all board related meetings, with a monthly \$25.00 deduction to the board fund.

**#0019** – Motion by Smith, second by Reiff, to set the rate of pay for substitute teachers, secretaries, para-professionals and custodians as follows:

- \$100.00/day for Certified Teachers (1 – 20 cumulative days in district)
- \$125/day for Certified Teachers (21 – 40 cumulative days in district)
- \$155/day for Certified Teachers (41 or more cumulative days in district)
- \$150/day for Long-Term Certified Teachers (on the 11<sup>th</sup> consecutive day in the same assignment)\$85.00/day for Non-Certified Teacher (non-cumulative)
- \$10.50 per hour for Secretary, Para-Professionals & Custodians

**#0020** – Motion by Smith, second by Reiff, to set rates for meals and lodging for authorized employees and board travel as outlined in the *Administrative Rules of SD, Article 5.01.02.11* for “out-of-state per diem rates” and *Article 5.01.02.14* for “in-state per diem rates.” Mileage rates \$.45 for 2011-12 school year as well as if a school vehicle is available and the staff member decided to take their own vehicle the school would only pay one way or half of the total mileage.

**#0021** – Motion by Reiff, second by Hoffman, to set the yearbook price at \$41.00 and authorize Taylor Publishing, Inc. to collect payment via their “Pay by Mail Plan.”

**#0022** – Motion by Reiff, second by Hoffman, to set the following prices for non-school related equipment usage:

- \$0.10 per copy for all photocopy machines and laser printers
- \$2.00 first page and \$1.00 per page thereafter for fax machine usage (sending) and \$1.00 per page (receiving)

**#0023** – Motion by Reiff, second by Hoffman, to set the out-of-state tuition rate for the 2013-14 School Year at \$6,000 per student (to be paid in advance on a semester-by-semester basis).

**#0024** – Motion by Reiff, second by Hoffman, to set admission prices for varsity events and activities as follows, with the stipulation that K-4<sup>th</sup> Grade students must be accompanied by an adult:

<b><u>JV/Varsity</u></b>	
▪ K-12 Students (per event)	\$ 2.00
▪ Adults (per event)	\$ 4.00
<b><u>Varsity/Varsity</u></b>	
▪ K-12 Students (per event)	\$ 3.00
▪ Adults (per event)	\$ 5.00
<b><u>Activity Tickets</u></b>	
▪ K-12 Student	\$25.00
▪ Adult	\$35.00
▪ Family	\$120.00
▪ Over Age 62	FREE

**#0025** – Motion by Smith, second by Reiff, to approve the renewal rates from Delta Dental at 0% for the 2014-15 school year. Rates are single \$36.16, family \$100.06.

Motion to consider approval of the open enrollment application of Holli Bradshaw was removed from the agenda because they live in the district.

**#0026** – Motion by Reiff, second by Smith, to approve the following budget supplements for the FY14 budget;

1. 10-8110-000-690 - \$270,000.00
2. 21-2543-000-590 - \$270,000.00
3. 21-8110-000-690 - \$270,000.00

**#0027** – Motion by Smith, second by Reiff, to approve putting the bond proceeds into a money market account at Liberty National Bank.

The first reading of the following policies was held;

- 1.) Policy IKE: Promotion and Retention of Students
- 2.) Policy IKF: Graduation Requirements
- 3.) Policy INDA/INDB: Patriotic Exercises/Flag Displays
- 4.) Policy GBED: Certified Staff-Hardship Fund (Sick Leave Bank)

**#0028** – Motion by Reiff, second by Sexton, to approve the 2<sup>nd</sup> reading of the following Policies/Procedures;

- 1.) High School Student Handbook (changes on page 11 & 16)
- 2.) Middle School Student Handbook (change on page 13)
- 3.) Student Activities Handbook (changes on page 6, 7, 8 & 9)
- 4.) District Faculty Handbook (changes on pages 15 & 18)
- 5.) District Student Handbook (changes on pages 2, 4, 7, 16, & 18)
- 6.) Elementary School Student Handbook (changes on pages 5, 6 & 14)
- 7.) Elementary School Faculty Handbook (change on page 5)
- 8.) Middle School Faculty Handbook (changes on pages 1 & 2)
- 9.) High School Student Handbook (changes on pages, 3, 4, 10, 11, 15, 16, & 18)
- 10.) High School Faculty Handbook (no change to current)
- 11.) Student/Athlete Activities Handbook (Changes on pages 2, 3, & 7)
- 12.) Coaches Handbook ( Changes on Pages 5, 6, &18)

- 1.) Private Instruction.

**#0029** – Motion by Reiff, second by Sexton, to approve the following personal matters;

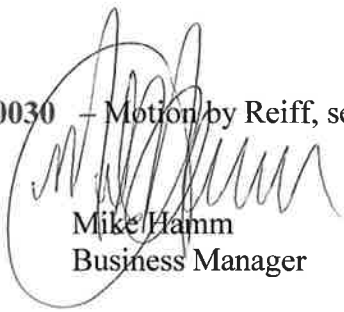
Resignations:

- 1.) Amanda Thomas from her 5/6<sup>th</sup> Grade SPED Para-Professional position.
- 2.) Jakki Blattner from her 5<sup>th</sup> Grade Teaching and HS Asst. Volleyball Coaching position.

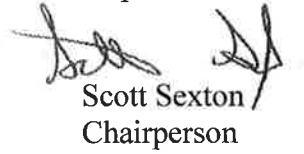
Contracts

- 1.) Kevin Baker - Custodian (step 5, \$11.75 per hour).
- 2.) Ammanda Lungren – 4<sup>th</sup> Grade Teacher (BA+15 Step 5, \$36,925).
- 3.) Melisa Bisenius – HS National Honor Society (Step 1, \$572.25).
- 4.) Amanda Fey - Psychologist (BA+15 Step 8, \$39,175).
- 5.) Deidra Thompson – 5/6<sup>th</sup> SPED Teacher (BA Step 3, \$34,100).

#0030 – Motion by Reiff, second by Smith, to adjourn at 8:04pm



Mike Hamm  
Business Manager



Scott Sexton  
Chairperson

Publish: *Leader-Courier*

Courtesy Copy: *DD - NSC Times*