

ANNUAL SCHOOL BOARD MEETING

July 13, 2009- **ADDENDUM**

DAKOTA VALLEY SCHOOL DISTRICT # 61 – 8

7:00 pm – General Session

Dakota Valley Administration Office

I. OPENING OF MEETING. Chairperson Gunderson – 7:00 pm

A.) Call to Order

B.) Roll Call - Gunderson _____ Heeren _____
Reiff _____ Sexton _____ White _____

C.) Pledge of Allegiance

D.) ***MOTION** - Approve Agenda

E.) Other

II. FINALIZE 2008-09 FINANCIAL BUSINESS Business Mgr. Hamm – 7:05 pm

A.) **MOTION** – Consider approval of the budget supplement for the food service account in the amount of \$61,000.00. Account # 51-2561-000-319

B.) **MOTION** – Consider approval of budget supplements in the amount of \$32,193 for Dance Fund for the 2008-09 school year.

III. PUBLIC HEARING Chairperson Gunderson – 7:05 pm

- 2009-10 Annual Budget

IV. OATH OF OFFICE Business Mgr. Hamm – 7:10 pm

- Scott Sexton

V. ELECTION OF 2009-10 BOARD OFFICERS Supt. Leber – 7:20 pm

A.) President-

B.) Vice-President-

VI. APPROVAL OF MINUTES (Yellow) Chairperson – 7:30 pm

A.) Regular – June 08, 2009 – School Board Meeting

VII. FINANCIAL ITEMS (Green). Business Manager Hamm – 7:35 pm

A.) Current Bills/Claims – (enclosed with packets)

1.) District Accounts – General, CO, SPED, and Special Projects

2.) Food Service

3.) Other

B.) Financial Statements

- 1.) Balance Statement (June 30, 2009)
- 2.) 2008 – 2009 Revenue & Expense Reports
- 3.) Other

C.) Fund Balance Designations:

- 1.) ***MOTION** - Consider reserving fund balances of the Level II Activities (Baseball, Dance, Softball, and Soccer) Staff Incentives, and the Visa Cash Back to Schools Program.

VII. CONSTRUCTION UPDATE. Superintendent Leber – 7:40 pm

A.) Project Update: See Superintendent's Board Report

B.) Change Orders: NONE

C.) RFP # NONE

F.) Payment Applications:

1. Consider approval of Pay Application #12 from Gil Haugan Construction in the amount of \$ 85,896.42 for the school district additions.
2. **Consider approval of Pay Application # 2 from Gil Haugan Construction in the amount of \$ 238,750.01 for the construction of Nylen Science Center.**
3. Consider approval of the payment to Koch-Hazard Architects (invoice # 0802-8) in the amount of \$ 21,146.07 for work on the Nylen Science Center.

VIII. ADMINISTRATIVE REPORTS (Pink). Administrators – 7:45 pm

IX. COMMUNITY INPUT. 7:50 pm

Those individuals wishing to address the board should contact the superintendent prior to the board meeting.

X. GENERAL BUSINESS (Blue). Chairperson – 7:55 pm

A.) ***MOTIONS** – Consider approval of the Appointments, Resolutions, and Designations:

- 1) Set Time/Place for Regular Board Meetings -
(Current Time: 7:00 pm on the 2nd Monday of every month)
(Current Place: Dakota Valley Administrative Offices)
- 2) Appoint Board Members to Committees –
(Current: Buildings and Grounds – James Heeren & Scott Sexton
Finance – Scott Sexton & Kathy Gunderson
Library & Technology– Cory Reiff & Patty White
Policy Committee - James Heeren & Cory Reiff
NSCDV Recreation – Scott Sexton
DVBC & ASBSD Legis. Liaison –James Heeren
Wellness – James Heeren & Patty White
Curriculum Committees

Fine Arts, Music. – Patty White
Math - Corey Reiff
Lang. Arts (Grammar/Speech/Comp. - **XXX**

- 3) Appoint Legal Council –
(Current: Rodney Freeman, Huron, SD)
- 4) Appoint Truancy Officer –
Current: School District Liaison Officer
Union County Sheriff for rural areas
- 5) Appoint School Lunch Hearing Officer –
Current: Superintendent of Schools
- 6) Appoint Voting Delegate to the ASBSD/SASD Joint Convention –
Current: **NONE**
- 7) Designate Robert's Rules of Order as parliamentary procedure for board meetings.
- 8) Designate bank as Depository for School Funds –
Current: Home Federal Savings Bank
- 9) Designate the Legal Newspaper for the Dakota Valley School District –
Current: Leader-Courier, Elk Point, SD
- 10) Designate the Official Television Station for the Dakota Valley School District.
Current: K-MEG-TV
- 11) Designate the Official Radio Station for the Dakota Valley School District –
Current: STAR 102.3 FM

B.) *MOTIONS - Consider approval of the all Yearly Authorizations

- 1.) Authorize Superintendent and Business Manager to be Official Purchasing Agents for the School District.
- 2.) Authorize Superintendent and Business Manager to be Custodian of all Financial Accounts for the School District.
- 3.) Authorize Superintendent and Business Manager to be Custodians of the Activity Account (Trust & Agency) and all Federal and/or State Programs.
- 4.) Authorize Business Manager to use an automatic payment plan in order to pay the Utility Bills in a timely fashion.
- 5.) Authorize Business Manager to make timely electronic transfer of school district funds for the High School Bond payments and the Elementary School Bond payments.
- 6.) Authorize Board Chairperson to use Signature Stamp in lieu of hand Signature.
- 7.) Authorize Superintendent to close school in emergency situations an in case of inclement weather and setting chain of command in event superintendent is absent.

- 8.) Authorize Director of Special Services as the district's representative for the SD Consolidated Grant.

C.) *MOTIONS - Consider approval of the Yearly Compensations, Fees, Prices and Rates

- 1.) Establish Compensation Schedule for Board of Education Members –

Current: \$ 65.00 for regular, special and all board related meetings with a monthly \$25.00 deduction to the board fund. The board may be compensated up to \$ 75.00 per day, plus mileage per meeting, or while conducting affairs approved by the board. (SDCL 4-7-10.4)

- 2.) Set Rate for Substitute Employees –

Current: \$ 85.00 for Certified Teacher (\$110 after 20 days, \$150 after 40 days worked)

\$ 75.00 for Non-certified Teacher

\$ 9.00 per hour for Secretary

\$ 9.00 per hour for non-certified Para-Prof.

\$ 9.00 per hour for AA/Praxis Degree Para-Prof.

\$ 9.00 per hour for certified (BA/BS degree) Para-Prof.

\$ 9.00 per hour for custodial personnel

- 3.) Set Rates for Mileage, Meals and Lodging for authorized Employees and Board Travel

Current: The Dakota Valley School District has adopted the State

Rates as outlined in the Administrative Rules of South Dakota, Article 5.01.02.11 "Out-of-state per diem rates", and Article 5.01.02.14 "In-state per diem rates" with the exception of the mileage reimbursement rates. Currently DV pays \$ 0.45 per mile. If a school vehicle is available and the staff member wishes to drive their personal car, the district will reimburse the staff member for one-way mileage.

4.) Set School Breakfast and Lunch Prices –	<u>CURRENT</u>	<u>LSI RECOMMENDATION (09-10)</u>
(Current: Breakfast (K-12 Student) -	\$ 1.00	same as current
Breakfast (Adult) -	\$ 1.25	+ .05 = \$ 1.30
Lunch (K-4 Student)-	\$ 1.95	+ .10 = \$ 2.05
Lunch (5-12 Student)-	\$ 2.10	+ .10 = \$ 2.20
Lunch (Adult) -	\$ 2.55	+ .10 = \$ 2.65
Extra Milk -	\$.40	same as current
Extra Entrée	\$ 1.40	same as current

- 5.) Set Price for Yearbook Purchase and authorize Taylor Publishing to collect payment through their "Pay by Mail Plan". –

Current : \$ 35.00

Recommended: \$ 36.00

6.) Set Price for Non-School Photocopy Machine Usage –
Current: .10/copy for all photocopies.

7.) Set Price for Non-School FAX Machine Usage –
Current: Sending = \$ 2.00 for 1st page and \$ 1.00/page thereafter.
Receiving = \$ 1.00/page -

8.) Set the Out-of-State Tuition Rate for the 2009-10 school year.
Current: \$ 5000 per school year - to be paid in advance on a
semester by semester basis.

9.) Set Admission Prices for Varsity Events and Activity Ticket Prices –

	JV/Varsity	Double Headers
Current: K-12 Student (per event)	- \$ 2.00	\$ 3.00
Adults (per event)	- \$ 4.00	\$ 5.00
K-12 Activity Ticket	- \$ 25.00	
Adult Activity Ticket	- \$ 35.00	
Family Activity Ticket	- \$ 120.00	
Over Age 62	- No charge	

D.) *Other General Business:

1. **MOTION** - Consider approval of the request from the City of Jefferson to terminate the lease agreement for the Jefferson High School Trophies and Memorabilia.
2. **MOTION** - Consider approval of the Home School Application #9001, 9002, 9003, 9004, 9005, 9006, 9007, 9008, 9009 and **9010** .
3. **MOTION**- Consider approval of Open Enrollment Application for Brooke Pedersen for her son Ashton (Grade 5).
4. **MOTION**- Consider approval of contract between University of South Dakota and Dakota Valley School District for 2008-2011 school years for student teaching at rate of \$200 per student teacher.
5. **MOTION**- Consider approval of the contract with USD Head Start to lease one Elementary School classroom for the 2009-10 school year at a rate of \$ 4,275 per year.

6. **MOTION** – Consider approval of the Administrative Request to hire Para-professional to supervise the High School Alternative School Program, and to provide monetary stipends to four (4) staff members who mentor and tutor the alternative school students. Please see Mr. Rasmussen’s Board Report.
7. **MOTION** – Consider approval of the Administrative Request to hire an additional high school assistant football coach. Please see Mr. Clements Board Report.
8. **MOTION** - Consider approval of the purchase of a 2005 Suburban from Hoak Motors at a cost of \$ 17,995.
9. **MOTION** – Consider approval of the bid from Knife River Midwest LLC., to construct an additional 60 stall parking lot at the Elementary School at a cost of \$ 125,257.76 and Alternate # 1 in the amount of \$ 10,761 to repair all deteriorated areas of the existing ES parking lot; and Alternate # 2 in the amount of \$ 6,984.30 to seal coat and re-stripe the existing ES parking lot. Total cost of entire project is \$ 143,003.06
10. **MOTION** - Consider approval of the Delta Dental Plan Renewal rates for the 2009-10 plan year (4% increase).
11. **MOTION** – Consider approval of the Property, Liability, Catastrophic and Workmens Compensation insurance renewal with Continental Western Group in the amount of \$98,059.00.
12. **MOTION** – Consider approval of a 6 month CD from Home Federal Bank for the Nylen Donation at a 1.75% interest rate.
13. **MOTION** - **Consider approval of the Administrative Request to hire one (1) additional custodian.**

X. POLICY (White). Chairperson - 8:40 pm

- A.) 1st and 2nd Reading of District Student Handbook.
- B.) 1st Reading of Policy JFC (Student Conduct)
- C.) 1st Reading of Policy JFC-1 (Harassment)
- D.) 1st Reading of Policy JFC-2 (Bullying)
- E.) 1st Reading of Policy JFC-3 (Cyber Harassment/Cyber Bullying)

- F.) 2nd Reading of District Faculty Handbook
- G.) 2nd Reading of Student Athlete Activities Handbook.
- H.) 2nd Reading of Coaches Handbook.

XI. PERSONNEL (Goldenrod) Chairperson – 8:45 pm

- A.) ***MOTION**- Consider approval of a contract for the following:
 - 1.) Rebecca Pittenger for 2nd Grade Teacher.
 - 2.) Jessica Halbur for 5-12 Vocal Music.

- B.) * **MOTION**- Consider approval of the following resignations for:
 - 3.) Kathleen Johnson from MS/HS Music Teacher.
 - 4.) Sarah Shaffer from 2nd Grade Teacher.

XII. EXECUTIVE SESSION (Purple) 8:50 pm

XIII. ADJOURN