

**DAKOTA VALLEY SCHOOL DISTRICT #61-8
REGULAR BOARD OF EDUCATION MEETING
JULY 12, 2010
APPROVED MINUTES
DAKOTA VALLEY ADMINISTRATION CENTER

REGULAR SESSION – 7:00 PM**

*** All motions are carried and unanimously approved unless otherwise indicated.**

The Annual Meeting of the Dakota Valley Board of Education was called to order by Chairperson Gunderson at 7:04 pm on July 12, 2010. Roll Call indicated the following members present: Gunderson, Smith, Reiff, Sexton and Peacock. Administrators Leber, Hamm, Clements, Halverson, Hummel, Rasmussen and Steckelberg were also in attendance along with members of the community and the Dakota Valley Finance Committee.

Leber led the Pledge of Allegiance.

#0213 – Motion by Reiff, second by Sexton, to approve the budget supplement for the Science Center Fund (Account # 45-2535-002-520) in the amount of \$80,000 for FY10.

#0001 - Motion by Reiff, second by Sexton, to approve the agenda as presented.

Business Manager Hamm and Superintendent Leber held a budget hearing over the Preliminary 2010-11 Budget.

Business Manager Hamm administered the Oath of Office to New Board Members Angela Peacock & Kam Smith.

Superintendent Leber assumed the Chair for election of officers for the 2010-11 School Year.

#0002 - For the Office of School Board President: Motion by Sexton, second by Smith, to nominate Gunderson and cease nominations. By virtue of unanimous ballot, Gunderson is elected as President.

Gunderson assumed the Chair.

#0003 - For the Office of School Board Vice-President: Motion by Reiff, second by Peacock, to nominate Sexton and cease nominations. By virtue of unanimous ballot, Sexton is elected as Vice-President.

Administrator Hummel went over the new teacher evaluations instruments with the board.

#0004 - Motion by Smith, second by Reiff, to approve the minutes of the Regular June 14, 2010 Board of Education Meeting minutes as presented.

#0005 - Motion by Sexton, second by Reiff, to approve the current bills/claims as presented.

#0006 – Motion by Reiff, second by Smith, to approve the financial statements as presented.

#0007 - Motion by Reiff, second by Sexton, to approve the request of the business manager to designate the following General Fund Balances:

| | |
|-----------------------|-------------|
| ▪ Reserved for Soccer | \$ 2,635.63 |
| | ----- |
| Total | \$ 2,635.63 |

#0008 - Motion by Reiff, second by Peacock, to approve the following pay applications and change orders;

1. Change order #G-5 in the amount of \$44,416 for additional work on the Nylen Science Center.
2. Pay application #12 from Gil Haugan Construction in the amount of \$82,672.21.

Administrative and board reports were reviewed.

Julie Grijalva and other members of the community were in attendance to discuss their safety concerns with the board.

#0009 – Motion by Reiff, Second by Sexton to move into executive session at 8:06pm to discuss student matters.

Executive session ended at 9:08pm.

Discussion took place concerning the equipment for the baseball complex. There will be a motion on this at the next regular board meeting.

#0010 - Motion by Reiff, second by Smith, to set Regular Board of Education Meetings for the 2nd Monday of every month at 7:00 pm at the Dakota Valley Administration Center.

#0011 – Motion by Sexton, second by Reiff, to approve the following committee appointments for the 2010-11 school year:

- Buildings & Grounds – Smith and Sexton
- Finance – Gunderson and Sexton
- Library & Technology – Reiff and Peacock
- Policy – Gunderson and Reiff
- NSC/DV Recreation – Sexton
- DVBC & Legislative Liaison – Gunderson
- Curriculum –
 - Math - Reiff
 - Lang. Arts (Grammar/Speech/Comp) – Peacock
 - Lang. Arts (Foreign Lang./Literature/Journalism) - Peacock

#0012 – Motion by Reiff, second by Sexton, to appoint Rodney Freeman, Huron, SD as Legal Counsel for the 2010-11 School Year.

#0013 – Motion by Reiff, second by Sexton, to appoint the School District Liaison Officer as Truancy Officer for all schools.

#0014 – Motion by Reiff, second by Sexton, to appoint Superintendent Leber as School Lunch Hearing Officer.

#0015 – Motion by Reiff, second by Smith, to designate *Robert's Rules of Order* as parliamentary procedure for board meetings.

#0016 – Motion by Reiff, second by Smith, to duly resolve and approve Home Federal Bank as the principle depository of district funds.

#0017 – Motion by Reiff, second by Smith, to designate the *Leader-Courier*, Elk Point, SD, as legal newspaper for the Dakota Valley School District. (**Note:** Courtesy copies of all print materials will be provided to the *Dakota Dunes – North Sioux City Times*)

#0018 – Motion by Reiff, second by Smith, to designate KMEG-TV as the Official Television Station of the Dakota Valley School District for the 2010-11 School Year.

#0019 – Motion by Reiff, second by Smith, to designate STAR 102.3 FM as the Official Radio Station of the Dakota Valley School District for the 2010-11 School Year.

#0020 – Motion by Reiff, second by Smith, to duly resolve the Dakota Valley High School membership in the South Dakota High School Activities Association.

#0021 – Motion by Smith, second by Peacock, to authorize the following:

- Superintendent and Business Manager as official purchasing agents
- Superintendent and Business Manager as custodians of all school funds
- Superintendent and Business Manager as custodians of all Activity Fund accounts and State/Federal Programs

- Use of automatic payment plan for timely payment of utilities
- Electronic transfer of general obligation bond payments
- Board Chairperson to use signature stamp in lieu of hand signature
- Authorize Superintendent to close school in case of inclement weather/emergencies and setting chain of command in the event the Superintendent is absent
- Authorize Director of Special Services as district's representative for SD Consolidated Grant

#0022 – Motion by Sexton, second by Smith, to set board members' compensation at \$65.00 for regular, special and all board related meetings, with a monthly \$25.00 deduction to the board fund.

#0023 – Motion by Reiff, second by Peacock, to set the rate of pay for substitute teachers, secretaries, para-professionals and custodians as follows:

- \$85.00/day for Certified Teachers (1 – 20 cumulative days in district)
- \$110/day for Certified Teachers (21 – 40 cumulative days in district)
- \$150/day for Certified Teachers (41 or more cumulative days in district)
- \$150/day for Long-Term Certified Teachers (on the 11th consecutive day in the same assignment)
- \$75.00/day for Non-Certified Teacher (non-cumulative)
- \$9.50 per hour for Secretary, Para-Professionals & Custodians

#0024 – Motion by Reiff, second by Smith, to set rates for meals and lodging for authorized employees and board travel as outlined in the *Administrative Rules of SD*, *Article 5.01.02.11* for “out-of-state per diem rates” and *Article 5.01.02.14* for “in-state per diem rates.” Mileage rates \$.45 for 2010-11 school year as well as if a school vehicle is available and the staff member decided to take their own vehicle the school would only pay one way or half of the total mileage.

#0025 – Motion by Smith, second by Reiff, to set school meal prices as follows for the 2010-11 School Year:

| | |
|----------------------------|--------|
| ▪ Breakfast (K-12 Student) | \$1.00 |
| ▪ Reduced Price Breakfast | FREE |
| ▪ Breakfast (Adult) | \$1.30 |
| ▪ Lunch (K-4 Student) | \$2.05 |
| ▪ Lunch (5-12 Student) | \$2.20 |
| ▪ Lunch (Adult) | \$2.65 |
| ▪ Extra Milk | \$0.40 |
| ▪ Extra Entrée | \$1.40 |

#0026 – Motion by Reiff, second by Sexton, to set the yearbook price at \$37.00 and authorize Taylor Publishing, Inc. to collect payment via their “Pay by Mail Plan.”

#0027 – Motion by Reiff, second by Sexton, to set the following prices for non-school related equipment usage:

- \$0.10 per copy for all photocopy machines and laser printers
- \$2.00 first page and \$1.00 per page thereafter for fax machine usage (sending) and \$1.00 per page (receiving)

#0028 – Motion by Reiff, second by Sexton, to set the out-of-state tuition rate for the 2010-11 School Year at \$5,000 per student (to be paid in advance on a semester-by-semester basis).

#0029 – Motion by Reiff, second by Sexton, to set admission prices for varsity events and activities as follows, with the stipulation that K-4th Grade students must be accompanied by an adult:

| | |
|--------------------------------|----------|
| <u>JV/Varsity</u> | |
| ▪ K-12 Students (per event) | \$ 2.00 |
| ▪ Adults (per event) | \$ 4.00 |
| <u>Varsity/Varsity</u> | |
| ▪ K-12 Students (per event) | \$ 3.00 |
| ▪ Adults (per event) | \$ 5.00 |
| <u>Activity Tickets</u> | |
| ▪ K-12 Student | \$25.00 |
| ▪ Adult | \$35.00 |
| ▪ Family | \$120.00 |
| ▪ Over Age 62 | FREE |

A discussion was held on the Health Insurance coverage for the 2010-11 school.

#0030 – Motion by Smith, second by Peacock, to approve and duly resolve BM&A as Dakota Valleys Health Insurance agent for the 2010-11 School year and to increase the deductible from \$1,500 to \$2,500 but leaving the standard reimbursable rate at \$1,000.

#0031 – Motion by Reiff, second by Peacock, to approve the renewal rates from Delta Dental at 6.2% for the 2010-11 school year. Rates are single \$32.80, family \$90.76.

#0032 – Motion by Sexton, second by Reiff, to approve voting for Rick Weber for the East River at large position on the SDHSA board of directors.

#0033 – Motion by Reiff, second by Sexton, to approve voting for Sue Christensen for the Small Group Board of Education Position on the SDSSA board of directors.

Motion to approve the open enrollment application for Suzanne Langley for her daughter Samantha (12th Grade) was tabled.

#0034 – Motion by Smith, second by Peacock, to approve the home school application for student #10-001.

#0035 – Motion by Sexton, second by Peacock, to approve the lease between the University of South Dakota Head Start and the Dakota Valley School District for 2010-11 school year for one Elementary classroom at a rate of \$4,400 per year.

#0036 - Motion by Sexton, second by Reiff, to approve a work session at 5:30pm before the September 13th regular school board meeting to discuss the Capital Outlay projects list.

#0037 – Motion by Smith, second by Peacock, to approve declaring the following items as surplus property;

1. Three bin stainless steel kitchen sink.
2. Three Alpha Smart Keyboards.
3. One 27” Toshiba TV and TV cart

#0038 – Motion by Sexton, second by Reiff, to approve 2nd reading of the following policy files:

1. Title I District Level Parental Involvement Policy
2. Title I School Level Parent Involvement Policy
3. School Parent Compact Agreement
4. Student Athletic Handbook
5. Coaches Handbook
6. High School Student Handbook
7. District Staff Handbook

#0039 – Motion by Reiff, second by Sexton, to move into executive session at 10:12pm to discuss personnel issues.

Executive session ended at 10:25pm.

#0040 – Motion by Smith, second by Sexton , to approve the following personal matters;

Military Leave;

1. Andrew Johnson from
 - A. Aug. 16, 2010 – Aug 17, 2010
 - B. Sept. 20, 2010 – Nov. 8, 2010

Resignations;

1. Angie Olsen from her position as a Kindergarten Teacher.

Contracts

1. Kristen Hanson for HS Assist. Girls Basketball Coach at \$2,739 (Step 5).
2. Jeff Hamm for MS Boys Basketball Coach at \$1,732.5 (Step 7).
3. Tracy Klein for HS Assist Girls Volleyball at \$2,206.75 (Step 2).
4. Joel Webber for HS Spanish Teacher at \$32,200 (BA+15 Step 1).
5. Stacey Trobaugh as HS Concession Supervisor at \$1,081.5 (Step 1)

#0041 – Motion by Reiff, second by Peacock, to adjourn at 10:37pm

Mike Hamm
Business Manager

Kathy Gunderson
Chairperson

Publish: *Leader-Courier*
July 19, 2007

Courtesy Copy: *DD - NSC Times*