

**DAKOTA VALLEY SCHOOL DISTRICT #61-8
REGULAR MAY 12, 2003 BOARD OF EDUCATION MEETING
UNAPPROVED MINUTES
DAKOTA VALLEY ADMINISTRATION CENTER**

**EXECUTIVE SESSION – 6:30 PM
REGULAR SESSION – 7:00 PM**

*** All motions are carried and unanimously approved unless otherwise indicated.**

The Regular May 12, 2003 meeting of the Dakota Valley Board of Education was called to order by Chairperson Dailey at 6:30 pm. Roll Call indicated the following members present: Dailey, Fuxa, Gunderson and Meland. Markve was absent. Superintendent Leber was also in attendance.

Motion by Gunderson, second by Meland, to approve the agenda as presented.

Motion by Meland, second by Fuxa, to move into executive session at 6:34 pm for negotiations discussion. All of the above were included in the session.

Representatives of the Dakota Valley Classified Education Association joined the session at 6:35 pm.

Markve joined the session at 6:36 pm.

DVCEA representatives left the session at 6:50 pm.

Executive session ended at 7:02 pm.

Chairperson Dailey called the General Business portion of the meeting to order at 7:05 pm. Administrators Leber, Ashmore, Bietz, Clements, Czepull, Halverson, Rasmussen and Steckelberg were in attendance along with members of the community and media.

Motion by Gunderson, second by Markve, to approve the minutes of the Special April 24, 2003 and May 1, 2003 Board of Education Meetings as presented, and to amend the minutes of the Regular April 14, 2003 meeting as follows:

Motion by Fuxa, second by Gunderson, to approve a three percent (3%) rate increase and one-year contract extension for Curran Transportation, Inc. as requested.

Motion by Markve, second by Gunderson, to approve the current bills/claims as presented.

Motion by Gunderson, second by Meland, to approve and file financial statements dated April 30, 2003.

Discussion of the Preliminary 2003-04 budget was deferred for a joint board and finance committee meeting. Motion by Fuxa, second by Markve, to set a Special Board of Education Meeting for Monday, May 19, 2003 with the DV Finance Committee at 7:00 pm at the Administration Center.

Administrative reports were reviewed.

Meland gave a brief PTO report.

Jefferson Mayor, Joe Bogenreif addressed the board regarding the lease agreement of the Jefferson High School Trophies and other memorabilia. The board directed Superintendent Leber to coordinate with the City of Jefferson to update the inventory of trophies and memorabilia suitable for public display in the City of Jefferson. The trophies and other memorabilia that are broken or no longer suitable for display will be returned to the district.

Dr. Thomas Burns addressed the board regarding Pledge of Allegiance and display of American Flags in Dakota Valley classrooms. The board took comments and concern under advisement.

Alan Wall, representing the NSC/DV Recreation Association, addressed the board requesting board contribution for purchase of a “utility vehicle” for the joint use of the sports complex and school district. The request was tabled until Monday, May 19, 2003.

Motion by Fuxa, second by Markve, to **approve** the open enrollment applications of Jeraldine Colt for her children, Tori (10th Grade), Travis (9th Grade) and Tara (4th Grade) and the application of Trisha Smith for her children Kirstie (6th Grade), Kaylee (1st Grade) and Kelsey (Kindergarten) effective immediately. **Note:** 2002-03 grade levels are reflected.

Motion by Fuxa, second by Gunderson, to accept a donation of \$860.00 from the CNOS Foundation to offset the cost of a ZOLL AED+ Defibrillator and a donation from the St. Peters Knights of Columbus (Jefferson, SD) to offset costs associated with the Special Education Department’s participation in Special Olympics. The board wished to thank these two entities for their generous donation to the district.

Motion by Gunderson, second by Fuxa, to approve the Athletic Director’s recommendation of “YES” votes on SDHSAA Constitutional Amendment proposal numbers 1, 3 & 4, vote “NO” on proposal number 2 and to nominate Butch Bachman (Tri-Valley School District) as the Division II Representative.

Motion by Gunderson, second by Markve, to approve the bid of \$350.00 by Mr. Eugene Flynn for cutting rights and removal of the alfalfa from the elementary school field for the 2003 crop year.

Motion by Fuxa, second by Meland, to approve health insurance renewal rates (increase of 14.9%) with WELLMARK for the 2003-04 plan year.

Motion by Fuxa, second by Gunderson, to approve dental insurance renewal rates (increase of 4.3%) for the 2003-04 plan year.

Motion by Fuxa, second by Meland, to approve the recommendation of the business manager to change insurance carriers for the district's group life, long-term disability and accidental death & dismemberment insurance from UNITED OF OMAHA to UNICARE effective July 1, 2003 as presented.

Motion by Fuxa, second by Meland, to approve up to \$1,500 from the 2003-04 general fund budget for SD READS program participation.

Motion by Gunderson, second by Fuxa, to provide a \$700 stipend for 4th & 5th grade teacher training in the SD READS program. If federal grant funding is not adequate to pay for the stipend, the district will offer the stipend from the 2003-04 General Fund Budget.

Motion by Fuxa, second by Markve, to approve the Food Service Management Contract Renewal with Lunchtime Solutions, Inc. for one additional year with a 1.58% increase in cost to the district.

Motion by Markve, second by Gunderson, to approve Waste Management (Sioux City, IA) as the refuse service provider for the 2003-04 fiscal year.

Motion by Fuxa, second by Markve, to approve the DVEA Negotiated Agreement for the 2003-04 school year with the following changes:

- Raise the base teacher's salary \$500 from \$24,250 to \$24,750
- Increase the steps in the BA column by \$50.00
- Increase the steps in the BA+15, MA, MA+15 and MA+30 columns by \$25.00
- Revise Article 4, Section E "Assigned Duties" to read: "Teachers may be assigned the following duties without extra compensation: lunchroom supervision, recess supervision, lunch hour supervision, detention supervision, and other duties, which may be assigned by the building principal or supervisor as part of the teaching contract. Teachers will also be assigned to three (3) extra-duty assignments as part of the teaching contract, (see Article 9, Section F).
- Revise Article 9, Section F "Extra-Duty Assignments" to read: "Assigned duties at extra-curricular activities shall be determined by the extra-curricular schedule. The first three (3) such assignments are construed to

be a part of the normal teaching assignment and will be assigned by the building administrator and/or activities director. A teacher assigned to additional extra-duty assignments will be paid at the rate stipulated in Appendix D, Extra-Curricular Duty.

Motion by Meland, second by Fuxa, to approve the price quote of \$3,850 from Quam & Berlin, CPA's for the annual audit of the school district funds for fiscal year ending June 30, 2003.

Motion by Fuxa, second by Markve, to approve 2nd reading of the following policy files:

- Policy File CBA (Job Description: Superintendent of Schools) – Revision
- Policy File GCBDD (Military Leave of Absence) – New Policy

Motion by Markve, second by Fuxa, to approve the following personnel items: (effective 2003-04). Salaries reflect 2003-04 rates.

- Resignation of contract for Sarah Henrichs, MS Resource Room Teacher
- Resignation of contract for Lisa Crosby, 7-12 Vocal Music Teacher with Extra-Duty
- Approval of contract for Roger Venaas as 5th & 6th Grade Band Teacher (0.6 FTE) in the amount of \$15,750 (BA, step 4) and Extra-Duty in the amount of \$682.50 (step 4)
- Approval of contract for Staci Larson as MS Resource Room Teacher in the amount of \$26,250 (BA, step 4)
- Approval of contract for Traci Kollbaum as Head Volleyball Coach in the amount of \$2,425.50 (step 1)
- Approval of contract for Candy Hill as Pre-School Teacher in the amount of \$26,750 (BA, step 1)
- Contract adjustment for Jodi Juhnke, Elementary School Librarian, from the current contract of 0.5 FTE to 0.675 FTE (20 hours increased to 27 hours per week)

The board recessed at 8:50 pm and reconvened at 9:02 pm.

Motion by Markve, second by Meland, to adjourn at 9:35 pm.

Jason L. Bietz
Business Manager

Paul Dailey
Chairperson

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