

**DAKOTA VALLEY SCHOOL DISTRICT #61-8
REGULAR BOARD OF EDUCATION MEETING
JULY 10, 2006
UNAPPROVED MINUTES
DAKOTA VALLEY ADMINISTRATION CENTER**

REGULAR SESSION – 7:00 PM

*** All motions are carried and unanimously approved unless otherwise indicated.**

The Annual Meeting of the Dakota Valley Board of Education was called to order by Chairperson Gunderson at 7:00 pm on July 10, 2006. Roll Call indicated the following members present: Gunderson, Heeren, Reiff, Sexton and White. Administrators Leber, Ashmore, Bietz, Clements, Foskuhl, Halverson, Mahon, Rasmussen, and Steckelberg were also in attendance along with K. Schmidt of the *Leader-Courier / Times* and D. Lederman.

Leber led the Pledge of Allegiance.

#0001 - Motion by Heeren, second by Reiff, to approve the agenda with additions.

#0002 – Chairperson Gunderson called to order the public hearing on the proposed 2006-07 budget at 7:02 pm. Hearing no public input, motion by Heeren, second by Sexton, to close the hearing at 7:03 pm.

Business Manager Bietz administered the Oath of Office to Incumbent Board Member Scott Sexton.

Superintendent Leber assumed the Chair for election of officers for the 2006-07 School Year.

#0003 – For the Office of School Board President: Heeren nominated Gunderson, second by White. Motion by Reiff, second by Heeren, to cease nominations. By virtue of unanimous ballot, Gunderson is elected as President.

Gunderson assumed the Chair.

#0004 - For the Office of School Board Vice-President: Reiff nominated Sexton, second by Heeren. Motion by Heeren, second by Reiff, to cease nominations. By virtue of unanimous ballot, Sexton is elected as Vice-President.

#0005 - Motion by Reiff, second by Heeren, to approve the minutes of the Regular June 12, 2006 and Special June 20, 2006 Board of Education Meetings as presented.

#0006 - Motion by Heeren, second by Reiff, to approve the current bills/claims as presented.

Business Manager Bietz reviewed the preliminary budgets & financial statements.

#0007 - Motion by White, second by Sexton, to approve and file the financial statements dated June 30, 2006 as presented.

#0008 – Motion by Heeren, second by Reiff, to approve the request of the business manager to designate the following General Fund Balances:

▪ Reserved for Dance	\$12,794.56
▪ Reserved for Softball	\$ 3,956.94
▪ Reserved for Soccer	\$ 1,567.83
▪ Reserved for Baseball	\$ 907.72
▪ Reserved for VISA	
“Cash Back to Schools”	\$ 512.38

Total	\$19,739.43

Administrative and board reports were reviewed.

State House of Representatives Candidate Dan Lederman addressed the board.

#0009 - Motion by Sexton, second by White, to set Regular Board of Education Meetings for the 2nd Monday of every month at 7:00 pm at the Dakota Valley Administration Center.

#0010 – Committee appointments for the 2006-07 school year were made as follows:

- Buildings & Grounds – Heeren and Sexton
- Finance – Gunderson and Sexton
- Library & Technology – Reiff and White
- Policy – Heeren and Reiff
- NSC/DV Recreation – Sexton
- DVBC & ASBSD – Gunderson
- Curriculum –
 - Business/Computer/FACS/Ind. Ed. – Reiff
 - Social Studies – White
 - Science, Health, PE - White

#0011 – Motion by Reiff, second by Heeren, to appoint Rodney Freeman, Huron, SD as Legal Counsel for the 2006-07 School Year.

#0012 – Motion by White, second by Sexton, to appoint the School District Liaison Officer as Truancy Officer for all schools.

#0013 – Motion by Reiff, second by Heeren, to appoint Superintendent Leber as School Lunch Hearing Officer.

Appointment of a voting delegate to the Annual ASBSD/SASD Joint Convention was tabled.

#0014 – Motion by Heeren, second by Reiff, to designate *Robert’s Rules of Order* as parliamentary procedure for board meetings.

#0015 – Motion by Heeren, second by Sexton, to duly resolve and approve Home Federal Bank as the principle depository of district funds.

#0016 – Motion by Reiff, second by White, to designate the *Leader-Courier*, Elk Point, SD, as legal newspaper for the Dakota Valley School District. (**Note:** Courtesy copies of all print materials will be provided to the *Two Rivers Times*)

#0017 – Motion by Heeren, second by Reiff, to designate KMEG-TV as the Official Television Station of the Dakota Valley School District for the 2006-07 School Year.

#0018 – Motion by Heeren, second by White, to designate STAR 102.3 FM as the Official Radio Station of the Dakota Valley School District for the 2006-07 School Year.

#0019 – Motion by White, second by Reiff, to authorize the following:

- Superintendent and Business Manager as official purchasing agents
- Superintendent and Business Manager as custodians of all school funds
- Superintendent and Business Manager as custodians of all Activity Fund accounts and State/Federal Programs
- Use of automatic payment plan for timely payment of utilities
- Electronic transfer of bond payments
- Board Chairperson to use signature stamp in lieu of hand signature
- Authorize Superintendent to close school in case of inclement weather/emergencies and setting chain of command in the event the Superintendent is absent
- Authorize Director of Special Services as district's representative for SD Consolidated Grant

#0020 – Motion by Reiff, second by White, to set board members' compensation at \$65.00 for regular, special and all board related meetings, with a monthly \$25.00 deduction to the board fund.

#0021 – Motion by White, second by Reiff, to set the rate of pay for substitute teachers, secretaries, para-professionals and custodians as follows:

- \$85.00 for Certified Teacher
- \$75.00 for Non-Certified Teacher
- \$8.90 per hour for Secretary
- \$8.35 per hour for Non-Certified & AA/Praxis Para-Professionals
- \$8.90 per hour for Certified (BA/BS Degree) Para-Professionals
- \$9.00 per hour for Custodial/Maintenance

#0022 – Motion by Reiff, second by White, to set rates for mileage, meals and lodging for authorized employees and board travel as outlined in the *Administrative Rules of SD*, *Article 5.01.02.11* for “out-of-state per diem rates” and *Article 5.01.02.14* for “in-state per diem rates.”

#0023 – Motion by White, second by Reiff, to set school meal prices as follows for the 2006-07 School Year:

▪ Breakfast (K-12 Student)	\$1.00
▪ Reduced Price Breakfast	FREE
▪ Breakfast (Adult)	\$1.25
▪ Lunch (K-4 Student)	\$1.90
▪ Lunch (5-12 Student)	\$2.05
▪ Lunch (Adult)	\$2.50
▪ Extra Milk	\$0.35

#0024 – Motion by White, second by Reiff, to set the yearbook price at \$33.00 and authorize Taylor Publishing, Inc. to collect payment via their “Pay by Mail Plan.”

#0025 – Motion by Heeren, second by White, to set the following prices for non-school related equipment usage:

- \$0.10 per copy for all photocopy machines and laser printers
- \$2.00 first page and \$1.00 per page thereafter for fax machine usage (sending) and \$1.00 per page (receiving)

#0026 – Motion by Reiff, second by White, to set the out-of-state tuition rate for the 2006-07 School Year at \$5,000 per student (to be paid in advance on a semester-by-semester basis).

#0027 – Motion by Sexton, second by Reiff, to set admission prices for varsity events and activities as follows, with the stipulation that K-4th Grade students must be accompanied by an adult:

JV/Varsity

▪ K-12 Students (per event)	\$ 2.00
▪ Adults (per event)	\$ 4.00

Varsity/Varsity

▪ K-12 Students (per event)	\$ 3.00
▪ Adults (per event)	\$ 5.00

Activity Tickets

▪ K-12 Student	\$25.00
▪ Adult	\$35.00
▪ Family	\$120.00
▪ Over Age 62	FREE

#0028 – Motion by White, second by Reiff, to approve commercial insurance policy renewals with Allied Insurance (\$92,086) to provide General Liability, Property, Business Auto, Inland Marine, Crime and Workers Compensation Insurance; United National Insurance Company (renewal pending) for School Board Legal Liability Insurance; and St. Paul Traveler’s Insurance (\$2,075) for Boiler and Machinery Insurance as presented.

#0029 – Motion by Heeren, second by White, to approve the Category II Application for the High School Dance Team and authorize contingency transfer of \$4,000 from the general fund budget.

#0030 – Motion by White, second by Heeren, to approve the purchase of a new security camera system for the Elementary School from Midwest Alarm Security Systems (estimate \$16,000) and purchase additional cameras for the Middle / High School System (estimate \$12,000) as proposed.

#0031 - Motion by Heeren, second by Reiff, to approve a tenth (10th) bus route for the 2006-07 school year at a cost of \$27,300.

#0032 - Motion by Sexton, second by Reiff, to approve a contract between the University of South Dakota Head Start and the Dakota Valley School District to lease the use of one elementary school classroom to USD for the 2006-07 school year at a rate of \$7,000 per year.

#0033 - Motion by Heeren, second by White, to authorize the Administration Office to hire an additional Central Office Assistant to be funded 50% from Special Education Funds and 50% from General Fund effective immediately. Roll call: Gunderson – Yes; Heeren – Yes; Reiff – Yes; Sexton – No; White – Yes. **Motion Carried 4-1.**

#0034 - Motion by White, second by Sexton, to approve 2nd Reading of the following:

- 2006-07 Elementary School Student Handbook
- 2006-07 Middle School Student Handbook
- 2006-07 Faculty Handbook
- 2006-07 Substitute Teacher Handbook
- 2006-07 Coaches Handbook

#0035 - Motion by Reiff, second by Heeren, to approve 1st and 2nd (Emergency) Reading of the following:

- 2006-07 High School Student Handbook
- 2006-07 Student Activities Handbook

The board conducted 1st Reading of New Policy File: ECC (Security Cameras).

#0036 - Motion by Sexton, second by Heeren, to accept the resignation of Ryan Nielsen as MS Math Teacher and Coach for the 2006-07 School Year. The board wished to thank Mr. Nielsen for his years of service to the district.

#0037 - Motion by Heeren, second by White, to move into executive session at 8:30 pm for discussion of legal matters. Leber and Bietz were included the session.

Executive session ended at 9:02 pm.

#0038 – Motion by Sexton, second by Heeren, to adjourn at 9:02 pm.

Jason L. Bietz
Business Manager

Kathy Gunderson
Chairperson

Publish: *Leader-Courier*
July 20, 2006

Courtesy Copy: *Two Rivers Times*