

ANNUAL SCHOOL BOARD MEETING
July 09, 2007
DAKOTA VALLEY SCHOOL DISTRICT # 61 – 8

7:00 pm – General Session
Dakota Valley Administration Office

- I. OPENING OF MEETING.** Chairperson Gunderson – 7:00 pm
- A.) Call to Order
 - B.) Roll Call - Gunderson _____ Heeren _____
 Reiff _____ Sexton _____ White _____
 - C.) Pledge of Allegiance
 - D.) ***MOTION** - Approve Agenda
 - E.) Other
- II. PUBLIC HEARING** Chairperson Gunderson – 7:05 pm
- 2007-08 Annual Budget
- III. OATH OF OFFICE** Business Mgr. Bietz – 7:10 pm
- James Heeren
 - Patty White
- IV. ELECTION OF 2007-08 BOARD OFFICERS** Supt. Leber – 7:20 pm
- A.) President
 - B.) Vice-President
- V. APPROVAL OF MINUTES (Yellow)** Chairperson – 7:30 pm
- A.) Regular – June 11, 2007 – School Board Meeting
 - B.) Special – June 25, 2007 – School Board Meeting
- VI. FINANCIAL ITEMS (Green).** Business Manager Bietz – 7:35 pm
- A.) Current Bills/Claims – (enclosed with packets)
 - 1.) District Accounts – General, CO, SPED, and Special Projects
 - 2.) Food Service
 - 3.) Other
 - B.) Financial Statements
 - 1.) Balance Statement (June 30, 2007)
 - 2.) 2006 – 2007 Revenue & Expense Reports
 - 3.) Other
 - C.) Fund Balance Designations:
 - 1.) ***MOTION** - Consider reserving fund balances of the Level II Activities (Baseball, Dance, Softball, and Soccer) and the Cash Back to Schools Program.
 - D.) Fitness Center and Gateway Project update.

VII. ADMINISTRATIVE REPORTS (Pink). Administrators – 7:50 pm

- A.) Building Level Principals
 - 1.) Tami Hummel – Elementary School Principal
 - 2.) Harlan Halverson – Middle School Principal
 - 3.) Jerry Rasmussen – High School Principal
- B.) Activities Director – Bill Clements
- C.) Director of Special Services – Keith Ashmore
- D.) Director of Technology - Shane Steckelberg
- E.) Director of Custodial/Maintenance Services -
- F.) Business Manager – Jason Bietz
- G.) Superintendent – Al Leber
- H.) Board Reports –
 - Building & Grounds Committee
 - Policy Committee
- I.) Other

VIII. COMMUNITY INPUT. 8:05 pm

Those individuals wishing to address the board should contact the superintendent prior to the board meeting.

- A. Steve and/or Theresa Alloy will be in attendance to ask the board to consider approval of their home school children participating in the school district activities program.

IX. GENERAL BUSINESS (Blue). Chairperson – 8:15 pm

A.) *MOTIONS – Consider approval of the Appointments, Resolutions, and Designations:

- 1) Set Time/Place for Regular Board Meetings -
 - (Current Time: 7:00 pm on the 2nd Monday of every month)
 - (Current Place: Dakota Valley Administrative Offices)
- 2) Appoint Board Members to Committees –
 - (Current: Buildings and Grounds – James Heeren & Scott Sexton
 - Finance – Scott Sexton & Kathy Gunderson
 - Library & Technology– Cory Reiff & Patty White
 - Policy Committee - James Heeren & Cory Reiff
 - NSCDV Recreation – Scott Sexton
 - DVBC & ASBSD Legis. Liaison – Kathy Gunderson
 - Curriculum Committees
 - Science, Health, PE. – Patty White
 - Business, Computer, FACS, Indust. Ed. – Cory Reiff
 - Fine Arts, Industrial Arts, Music - **BOARD MEMBER**

- 3) Appoint Legal Council –
(Current: Rodney Freeman, Huron, SD)
- 4) Appoint Truancy Officer –
Current: North Sioux City Police Chief for local area
Union County Sheriff for rural areas
- 5) Appoint School Lunch Hearing Officer –
Current: Superintendent of Schools
- 6) Appoint Voting Delegate to the ASBSD/SASD Joint Convention –
Current: **NONE**
- 7) Designate Robert's Rules of Order as parliamentary procedure for board meetings.
- 8) Designate bank as Depository for School Funds –
Current: Home Federal Savings Bank
- 9) Designate the Legal Newspaper for the Dakota Valley School District –
Current: Leader-Courier, Elk Point, SD
- 10) Designate the Official Television Station for the Dakota Valley School District.
Current: K-MEG-TV
- 11) Designate the Official Radio Station for the Dakota Valley School District –
Current: STAR 102.3 FM

B.) *MOTIONS - Consider approval of the all Yearly Authorizations

- 1.) Authorize Superintendent and Business Manager to be Official Purchasing Agents for the School District.
- 2.) Authorize Superintendent and Business Manager to be Custodian of all Financial Accounts for the School District.
- 3.) Authorize Superintendent and Business Manager to be Custodians of the Activity Account (Trust & Agency) and all Federal and/or State Programs.
- 4.) Authorize Business Manager to use an automatic payment plan in order to pay the Utility Bills in a timely fashion.

- 5.) Authorize Business Manager to make timely electronic transfer of school district funds for the High School Bond payments and the Elementary School Bond payments.
- 6.) Authorize Board Chairperson to use Signature Stamp in lieu of hand Signature.
- 7.) Authorize Superintendent to close school in emergency situations and in case of inclement weather and setting chain of command in event superintendent is absent.
- 8.) Authorize Director of Special Services as the district's representative for the SD Consolidated Grant.

C.) *MOTIONS - Consider approval of the Yearly Compensations, Fees, Prices and Rates

- 1.) Establish Compensation Schedule for Board of Education Members –
Current: \$ 65.00 for regular, special and all board related meetings with a monthly \$25.00 deduction to the board fund. The board may be compensated up to \$ 75.00 per day, plus mileage per meeting, or while conducting affairs approved by the board.
(SDCL 4-7-10.4)
- 2.) Set Rate for Substitute Employees –
Current: \$ 85.00 for Certified Teacher
 \$ 75.00 for Non-certified Teacher
 \$ 8.90 per hour for Secretary
 \$ 8.20 per hour for non-certified Para-Prof.
 \$ 8.35 per hour for AA/Praxis Degree Para-Prof.
 \$ 8.90 per hour for certified (BA/BS degree) Para-Prof.
 \$ 9.00 per hour for custodial personnel
- 3.) Set Rates for Mileage, Meals and Lodging for authorized Employees and Board Travel
Current: The Dakota Valley School District has adopted the State
 Rates as outlined in the Administrative Rules of South Dakota,
 Article 5.01.02.11 "Out-of-state per diem rates", and Article
 5.01.02.14 "In-state per diem rates"
- 4.) Set School Breakfast and Lunch Prices –

| | | <u>2007-08 Recommended</u> |
|--------------------------------------|---------|----------------------------|
| (Current: Breakfast (K-12 Student) - | \$ 1.00 | \$ 1.00 |
| Breakfast (Adult) - | \$ 1.25 | \$ 1.25 |
| Lunch (K-4 Student)- | \$ 1.90 | \$ 1.95 |
| Lunch (5-12 Student)- | \$ 2.05 | \$ 2.10 |
| Lunch (Adult) - | \$ 2.50 | \$ 2.55 |
| Extra Milk - | \$.35 | \$.35 |
- 5.) Set Price for Yearbook Purchase and authorize Taylor Publishing to collect payment through their "Pay by Mail Plan". –

Current : \$ 33.00

Recommended: \$ 34.00

6.) Set Price for Non-School Photocopy Machine Usage –

Current: .10/copy for all photocopy machines and laser printers

7.) Set Price for Non-School FAX Machine Usage –

Current: Sending = \$ 2.00 for 1st page and \$ 1.00/page thereafter.
Receiving = \$ 1.00/page -

8.) Set the Out-of-State Tuition Rate for the 2007-08 school year.

Current: \$ 5000 per school year - to be paid in advance on a semester by semester basis.

9.) Set Admission Prices for Varsity Events and Activity Ticket Prices –

| | JV/Varsity | Double Headers |
|-----------------------------------|-------------|----------------|
| Current: K-12 Student (per event) | - \$ 2.00 | \$ 3.00 |
| Adults (per event) | - \$ 4.00 | \$ 5.00 |
| K-12 Activity Ticket | - \$ 25.00 | |
| Adult Activity Ticket | - \$ 35.00 | |
| Family Activity Ticket | - \$ 120.00 | |
| Over Age 62 | - No charge | |

D.) *Other General Business:

1. *MOTION - Consider approval of the commercial insurance policy renewals with Allied Insurance (\$ 89,498) to provide General Liability, Property, Business Auto, Inland Marine, Crime and Workers Compensation; United National Insurance Company (renewal pending) for School Board Legal Liability Insurance; and St. Paul Traveler's Insurance (\$2,075) for Boiler and Machinery Insurance.
2. *MOTION- Consider approval for Open Enrollment Applicant for Mahala Zanders for her sons Dylan Ehlers (1st Grade) and Korey Ehlers(4th Grade).
3. *MOTION- Consider approval of the warranty service agreement with Johnson Controls.
4. *MOTION- Consider approval of the district Technology Plan effective July 1, 2007 thru June 31, 2010.

X. POLICY (White). Chairperson - 8:45 pm

A.) *MOTION - 2nd Reading of District and School Handbooks

- 1.) 2007-08 Elementary School Student Handbooks
- 2.) 2007-08 Middle School Student Handbooks
- 3.) 2007-08 High School Student Handbook
- 4.) 2007-08 Faculty Handbooks
- 5.) 2007-08 Substitute Teacher Handbook (Table until August)
- 6.) 2007-08 Coaches Handbook
- 7.) 2007-08 Student Activities Handbook

XI. PERSONNEL (Goldenrod) Chairperson – 8:50 pm

- A.) ***MOTION**- Consider approval of a contract for the following:
 - 1.) Joshua Johnson as Fifth Grade Teacher.
- B.) ***MOTION**- Consider approval of the following resignations for:
 - 1.) Judy Horan as Elementary Para-Professional.
- C.) ***MOTION**- Consider the approval for a long term leave of absence for Larry Becker.

XII. ADMINISTRATIVE DISCUSSION OF FACILITIES REPORT. 8:55 pm

XIII. EXECUTIVE SESSION (Purple) 9:20 pm

XIII. ADJOURN