

**DAKOTA VALLEY SCHOOL DISTRICT #61-8
REGULAR BOARD OF EDUCATION MEETING
JULY 9, 2007
APPROVED MINUTES
DAKOTA VALLEY ADMINISTRATION CENTER

REGULAR SESSION – 7:00 PM**

*** All motions are carried and unanimously approved unless otherwise indicated.**

The Annual Meeting of the Dakota Valley Board of Education was called to order by Chairperson Gunderson at 7:00 pm on July 9, 2007. Roll Call indicated the following members present: Gunderson, Heeren, Reiff, Sexton and White. Administrators Leber, Ashmore, Bietz, Clements, Halverson, Hummel, Rasmussen, and Steckelberg were also in attendance along with K. Kruithoff the *Leader-Courier / DD-NSC Times*, B. Miller of Johnson Controls Inc. and members of the community.

Leber led the Pledge of Allegiance.

#0001 - Motion by White, second by Sexton, to approve the agenda with additions.

#0002 - Chairperson Gunderson called to order the public hearing on the proposed 2007-08 budget at 7:02 pm. Hearing no public input, motion by Heeren, second by Sexton, to close the hearing at 7:03 pm.

Business Manager Bietz administered the Oath of Office to Incumbent Board Members James Heeren & Patty White.

Superintendent Leber assumed the Chair for election of officers for the 2007-08 School Year.

#0003 - For the Office of School Board President: Motion by Reiff, second by Heeren, to nominate Gunderson and cease nominations. By virtue of unanimous ballot, Gunderson is elected as President.

Gunderson assumed the Chair.

#0004 - For the Office of School Board Vice-President: Motion by Heeren, second by White, to nominate Sexton and cease nominations. By virtue of unanimous ballot, Sexton is elected as Vice-President.

#0005 - Motion by Sexton, second by Reiff, to approve the minutes of the Regular June 11, 2007 and Special June 25, 2007 Board of Education Meetings as presented.

#0006 - Motion by Heeren, second by White, to approve the current bills/claims as presented.

Financial statements were tabled until the next meeting.

#0007 - Motion by Reiff, second by Heeren, to approve the request of the business manager to designate the following General Fund Balances:

| | |
|-------------------------|--------------|
| ▪ Reserved for Dance | \$ 4,475.31 |
| ▪ Reserved for Softball | \$ 3,236.34 |
| ▪ Reserved for Soccer | \$ 1,567.83 |
| ▪ Reserved for Baseball | \$ 0 |
| ▪ Reserved for VISA | |
| “Cash Back to Schools” | \$ 1,024.38 |
| | ----- |
| Total | \$ 10,303.86 |

Supt. Leber updated the board on the Fitness Center and Stadium Improvements project progress.

Administrative and board reports were reviewed.

#0008 - Motion by Sexton, second by Heeren, to authorize advertisement for a new 6th Grade Language Arts Teacher effective immediately.

Steve & Theresa Alloy addressed the board regarding home schooled children participating in school district extra-curricular activities.

#0009 - Motion by Heeren, second by Reiff, to set Regular Board of Education Meetings for the 2nd Monday of every month at 7:00 pm at the Dakota Valley Administration Center.

#0010 – Motion by Reiff, second by White, to approve the following committee appointments for the 2007-08 school year:

- Buildings & Grounds – Heeren and Sexton
- Finance – Gunderson and Sexton
- Library & Technology – Reiff and White
- Policy – Heeren and Reiff
- NSC/DV Recreation – Sexton
- DVBC & Legislative Liaison – Heeren
- Curriculum –
 - Science, Health, PE - White
 - Business, Computer, FACS - Reiff
 - Fine Arts, Industrial Arts, Music - Gunderson

#0011 – Motion by Reiff, second by Sexton, to appoint Rodney Freeman, Huron, SD as Legal Counsel for the 2007-08 School Year.

#0012 – Motion by White, second by Reiff, to appoint the School District Liaison Officer as Truancy Officer for all schools.

#0013 – Motion by Heeren, second by Sexton, to appoint Superintendent Leber as School Lunch Hearing Officer.

Appointment of a voting delegate to the Annual ASBSD/SASD Joint Convention was tabled.

#0014 – Motion by Heeren, second by White, to designate *Robert's Rules of Order* as parliamentary procedure for board meetings.

#0015 – Motion by Heeren, second by Reiff, to duly resolve and approve Home Federal Bank as the principle depository of district funds.

#0016 – Motion by Reiff, second by White, to designate the *Leader-Courier*, Elk Point, SD, as legal newspaper for the Dakota Valley School District. (**Note:** Courtesy copies of all print materials will be provided to the *Dakota Dunes – North Sioux City Times*)

#0017 – Motion by Heeren, second by White, to designate KMEG-TV as the Official Television Station of the Dakota Valley School District for the 2007-08 School Year.

#0018 – Motion by Heeren, second by White, to designate STAR 102.3 FM as the Official Radio Station of the Dakota Valley School District for the 2007-08 School Year.

#0019 – Motion by Heeren, second by White, to authorize the following:

- Superintendent and Business Manager as official purchasing agents
- Superintendent and Business Manager as custodians of all school funds
- Superintendent and Business Manager as custodians of all Activity Fund accounts and State/Federal Programs
- Use of automatic payment plan for timely payment of utilities
- Electronic transfer of general obligation bond payments
- Board Chairperson to use signature stamp in lieu of hand signature
- Authorize Superintendent to close school in case of inclement weather/emergencies and setting chain of command in the event the Superintendent is absent
- Authorize Director of Special Services as district's representative for SD Consolidated Grant

#0020 – Motion by Heeren, second by White, to set board members' compensation at \$65.00 for regular, special and all board related meetings, with a monthly \$25.00 deduction to the board fund.

#0021 – Motion by Sexton, second by Reiff, to set the rate of pay for substitute teachers, secretaries, para-professionals and custodians as follows:

- \$85.00/day for Certified Teachers (1 – 20 cumulative days in district)
- \$110/day for Certified Teachers (21 – 40 cumulative days in district)
- \$150/day for Certified Teachers (41 or more cumulative days in district)
- \$150/day for Long-Term Certified Teachers (on the 11th consecutive day in the same assignment)
- \$75.00/day for Non-Certified Teacher (non-cumulative)
- \$9.00 per hour for Secretary, Para-Professionals & Custodians

#0022 – Motion by White, second by Heeren, to set rates for mileage, meals and lodging for authorized employees and board travel as outlined in the *Administrative Rules of SD*, *Article 5.01.02.11* for “out-of-state per diem rates” and *Article 5.01.02.14* for “in-state per diem rates.”

#0023 – Motion by Reiff, second by Heeren, to set school meal prices as follows for the 2007-08 School Year:

| | |
|----------------------------|--------|
| ▪ Breakfast (K-12 Student) | \$1.00 |
| ▪ Reduced Price Breakfast | FREE |
| ▪ Breakfast (Adult) | \$1.25 |
| ▪ Lunch (K-4 Student) | \$1.95 |
| ▪ Lunch (5-12 Student) | \$2.10 |
| ▪ Lunch (Adult) | \$2.55 |
| ▪ Extra Milk | \$0.35 |

#0024 – Motion by White, second by Heeren, to set the yearbook price at \$34.00 and authorize Taylor Publishing, Inc. to collect payment via their “Pay by Mail Plan.”

#0025 – Motion by Heeren, second by White, to set the following prices for non-school related equipment usage:

- \$0.10 per copy for all photocopy machines and laser printers
- \$2.00 first page and \$1.00 per page thereafter for fax machine usage (sending) and \$1.00 per page (receiving)

#0026 – Motion by White, second by Heeren, to set the out-of-state tuition rate for the 2007-08 School Year at \$5,000 per student (to be paid in advance on a semester-by-semester basis).

#0027 – Motion by Reiff, second by Heeren, to set admission prices for varsity events and activities as follows, with the stipulation that K-4th Grade students must be accompanied by an adult:

| | |
|-----------------------------|---------|
| <u>JV/Varsity</u> | |
| ▪ K-12 Students (per event) | \$ 2.00 |
| ▪ Adults (per event) | \$ 4.00 |

Varsity/Varsity

- | | |
|-----------------------------|---------|
| ▪ K-12 Students (per event) | \$ 3.00 |
| ▪ Adults (per event) | \$ 5.00 |

Activity Tickets

- | | |
|----------------|----------|
| ▪ K-12 Student | \$25.00 |
| ▪ Adult | \$35.00 |
| ▪ Family | \$120.00 |
| ▪ Over Age 62 | FREE |

#0028 – Motion by White, second by Heeren, to approve commercial insurance policy renewals with Allied Insurance (\$89,498) to provide General Liability, Property, Business Auto, Inland Marine, Crime and Workers Compensation Insurance; School Board Legal Liability Insurance (renewal pending); and St. Paul Traveler's Insurance (\$2,075) for Boiler and Machinery Insurance as presented.

#0029 – Motion by Sexton, second by Heeren, to approve the Open Enrollment Application of Mahala Zanders for her sons Dylan Ehlers (1st Grade) and Korey Ehlers (4th Grade).

#0030 – Motion by White, second by Reiff, to approve a revised 5-Year Warranty Service Agreement with Johnson Controls Inc. to extend premium and prime coverage levels for specified HVAC equipment and controls in school buildings. The contract will commence on August 1, 2007 with annual pricing ranging from \$60,875 in year 1 to \$65,219 in year 5. In addition, the board authorized the following mechanical repair projects:

- Compressor on Trane Unit for stage area (\$7,184)
- Fan Coil Unit Replacement in Boiler Room (\$2,187)
- Fire Damper Actuators at Elementary (\$2,991)
- Replace chiller compressor in Middle School (\$14,734)

Total Repairs - \$27,096

#0031 – Motion by Heeren, second by Reiff, to approve the Dakota Valley Technology Plan as presented.

#0032 - Motion by Sexton, second by White, to approve 2nd Reading of the following:

- 2007-08 Elementary School Student Handbook
- 2007-08 Middle School Student Handbook
- 2007-08 High School Student Handbook
- 2007-08 Faculty Handbook
- 2007-08 Coaches Handbook
- 2007-08 Student Activities Handbook

- #0033** - Motion by Reiff, second by White, to approve the following personnel items:
- Contract offer for Joshua Johnson as Fifth Grade Teacher in the amount of \$28,000 (BA, Step 1)
 - Employment offer for Lark Rich as Special Education Para-Professional in the amount of \$9.35 per hour (BA/BS, Step 2)
 - Resignation of Judy Horan as Special Education Para-Professional
 - Leave of absence request of Larry Becker commencing on August 14, 2007

Discussion was held (with input from administration) regarding facilities needs and the recommendations from the Facilities Committee Report to the School Board.

#0034 – Motion by Sexton, second by Reiff, to reschedule the Regular September 10, 2007 Board of Education Meeting to September 17, 2007 due to Homecoming Activities.

The board recessed at 9:00 pm and reconvened at 9:06 pm.

#0035 – Motion by Heeren, second by Reiff, to move into executive session at 9:06 pm for discussion of personnel. Leber and Bietz were included in the session.

Executive session ended at 9:32 pm.

#0036 – Motion by Sexton, second by Heeren, to adjourn at 9:32 pm.

Jason L. Bietz
Business Manager

Kathy Gunderson
Chairperson

Publish: *Leader-Courier*
July 19, 2007

Courtesy Copy: *DD - NSC Times*