

ANNUAL SCHOOL BOARD MEETING

July 12, 2010

DAKOTA VALLEY SCHOOL DISTRICT # 61 – 8

7:00 pm – General Session

Dakota Valley Administration Office

- I. OPENING OF MEETING.** Chairperson Gunderson – 7:00 pm
- A.) Call to Order
- B.) Roll Call - Gunderson _____ Heeren _____
Reiff _____ Sexton _____ White _____
- C.) Pledge of Allegiance
- D.) ***MOTION** - Approve Agenda
- E.) Other
- II. FINALIZE 2009-10 FINANCIAL BUSINESS** Business Mgr. Hamm – 7:05 pm
- A.) **MOTION** – Consider approval of the budget supplement for the Science Center Fund in the amount of \$80,000. Account # 45-2535-002-520
- III. PUBLIC HEARING** Chairperson Gunderson – 7:05 pm
- 2010-11 Annual Budget
- IV. OATH OF OFFICE** Business Mgr. Hamm – 7:10 pm
- Angela Peacock
 - Kam Smith
- V. ELECTION OF 2010-11 BOARD OFFICERS** Supt. Leber – 7:20 pm
- A.) President-
- B.) Vice-President-
- VI. SPOTLIGHT ON EDUCATION** Chairperson – 7:25 pm
1. Dr. Tami Hummel – New Teacher Evaluation Instrument
- VII. APPROVAL OF MINUTES (Yellow)** Chairperson – 7:35 pm
- A.) Regular – June 14, 2010 – School Board Meeting
- VIII. FINANCIAL ITEMS (Green).** Business Manager Hamm – 7:40 pm
- A.) Current Bills/Claims – (enclosed with packets)
- 1.) District Accounts – General, CO, SPED, and Special Projects
- 2.) Food Service
- 3.) Other

B.) Financial Statements

- 1.) Balance Statement (June 30, 2010)
- 2.) 2009 – 10 Revenue & Expense Reports
- 3.) Other

C.) Fund Balance Designations:

- 1.) ***MOTION** - Consider reserving fund balances of the Level II Activities.

VII. CONSTRUCTION UPDATE. Superintendent Leber – 7:50 pm

A.) Project Update: See Superintendent's Board Report

B.) Payment Applications:

1. Consider approval of Change Order # G-5 in the amount of \$ 44,416 for additional work on the Nylen Science Center.
2. Consider approval of Pay Application # 12 from Gil Haugan Construction in the amount of \$ 82, 672.21 for the Nylen Science Center.

VIII. ADMINISTRATIVE REPORTS (Pink). Administrators – 7:55 pm

IX. COMMUNITY INPUT. :8:00 pm

Those individuals wishing to address the board should contact the superintendent prior to the board meeting.

X. GENERAL BUSINESS (Blue). Chairperson – 8:05 pm

A.) ***MOTIONS** – Consider approval of the Appointments, Resolutions, and Designations:

- 1) Set Time/Place for Regular Board Meetings -
(Current Time: 7:00 pm on the 2nd Monday of every month)
(Current Place: Dakota Valley Administrative Offices)
- 2) Appoint Board Members to Committees –
(Current: Buildings and Grounds – ~~James Heeren~~ & Scott Sexton
Finance – Scott Sexton & Kathy Gunderson
Library & Technology– Cory Reiff & ~~Patty White~~
Policy Committee - ~~James Heeren~~ & Cory Reiff
NSCDV Recreation – Scott Sexton
DVBC & ASBSD Legis. Liaison –~~James Heeren~~
Wellness – ~~James Heeren~~ & Patty White
Curriculum Committees
Fine Arts, Music. – ~~Patty White~~
Math - Corey Reiff
Lang. Arts (Grammar/Speech/Comp. - ~~Patty White~~
Lang. Arts (Foreign Lang./Literature/Journalism) – ~~XXX~~

- 3) Appoint Legal Council –
 (Current: Rodney Freeman, Huron, SD)
- 4) Appoint Truancy Officer –
 Current: School District Liaison Officer
 Union County Sheriff for rural areas
- 5) Appoint School Lunch Hearing Officer –
 Current: Superintendent of Schools
- 6) Appoint Voting Delegate to the ASBSD/SASD Joint Convention –
 Current: **NONE**
- 7) Designate Robert's Rules of Order as parliamentary procedure for board meetings.
- 8) Designate bank as Depository for School Funds –
 Current: Home Federal Savings Bank
- 9) Designate the Legal Newspaper for the Dakota Valley School District –
 Current: Leader-Courier, Elk Point, SD
- 10) Designate the Official Television Station for the Dakota Valley School District.
 Current: K-MEG-TV
- 11) Designate the Official Radio Station for the Dakota Valley School District –
 Current: STAR 102.3 FM
- 12) Resolve to authorize the Dakota Valley High School membership in the South Dakota High School Activities Association.

B.) *MOTIONS - Consider approval of the all Yearly Authorizations

- 1.) Authorize Superintendent and Business Manager to be Official Purchasing Agents for the School District.
- 2.) Authorize Superintendent and Business Manager to be Custodian of all Financial Accounts for the School District.
- 3.) Authorize Superintendent and Business Manager to be Custodians of the Activity Account (Trust & Agency) and all Federal and/or State Programs.
- 4.) Authorize Business Manager to use an automatic payment plan in order to pay the Utility Bills in a timely fashion.
- 5.) Authorize Business Manager to make timely electronic transfer of school district funds for the High School Bond payments and the Elementary School Bond payments.
- 6.) Authorize Board Chairperson to use Signature Stamp in lieu of hand Signature.

- 7.) Authorize Superintendent to close school in emergency situations and in case of inclement weather and setting chain of command in event superintendent is absent.
- 8.) Authorize Director of Special Services as the district's representative for the SD Consolidated Grant.

C.) *MOTIONS - Consider approval of the Yearly Compensations, Fees, Prices and Rates

- 1.) Establish Compensation Schedule for Board of Education Members –
 Current: \$ 65.00 for regular, special and all board related meetings with a monthly \$25.00 deduction to the board fund. *The board may be compensated up to \$ 75.00 per day, plus mileage per meeting, or while conducting affairs approved by the board. (SDCL 4-7-10.4)*

- 2.) Set Rate for Substitute Employees –
 Current: \$ 85.00 for Certified Teacher (\$110 after 20 days, \$150 after 40 days worked)
 \$ 75.00 for Non-certified Teacher

 \$ 9.25 per hour for Secretary
 \$ 9.25 per hour for non-certified Para-Prof.
 \$ 9.25 per hour for AA/Praxis Degree Para-Prof.
 \$ 9.25 per hour for certified (BA/BS degree) Para-Prof.
 \$ 9.25 per hour for custodial personnel

- 3.) Set Rates for Mileage, Meals and Lodging for authorized Employees and Board Travel
 Current: The Dakota Valley School District has adopted the State Rates as outlined in the Administrative Rules of South Dakota, Article 5.01.02.11 “Out-of-state per diem rates”, and Article 5.01.02.14 “In-state per diem rates” with the exception of the mileage reimbursement rates. Currently DV pays \$ 0.45 per mile. If a school vehicle is available and the staff member wishes to drive their personal car, the district will reimburse the staff member for one-way mileage.

- 4.) Set School Breakfast and Lunch Prices –

	<u>CURRENT</u>	<u>LSI RECOMMENDATION (09-10)</u>
Current: Breakfast (K-12 Student) -	\$ 1.00	same as current
Breakfast (Adult) -	\$ 1.25	+ .05 = \$ 1.30
Lunch (K-4 Student)-	\$ 2.00	+ .10 = \$ 2.10
Lunch (5-12 Student)-	\$ 2.15	+ .10 = \$ 2.25
Lunch (Adult) -	\$ 2.60	+ .10 = \$ 2.70
Extra Milk -	\$.40	same as current
Extra Entrée	\$ 1.40	same as current

- 5.) Set Price for Yearbook Purchase and authorize Taylor Publishing to collect payment through their “Pay by Mail Plan”. –
 Current : \$ 36.00

- 6.) Set Price for Non-School Photocopy Machine Usage –
Current: .10/copy for all photocopies.
- 7.) Set Price for Non-School FAX Machine Usage –
Current: Sending = \$ 2.00 for 1st page and \$ 1.00/page thereafter.
Receiving = \$ 1.00/page -
- 8.) Set the Out-of-State Tuition Rate for the 2009-10 school year.
Current: \$ 5000 per school year - to be paid in advance on a semester by semester basis.
- 9.) Set Admission Prices for Varsity Events and Activity Ticket Prices –
- | | JV/Varsity | Double Headers |
|-----------------------------------|-------------|----------------|
| Current: K-12 Student (per event) | - \$ 2.00 | \$ 3.00 |
| Adults (per event) | - \$ 4.00 | \$ 5.00 |
| K-12 Activity Ticket | - \$ 25.00 | |
| Adult Activity Ticket | - \$ 35.00 | |
| Family Activity Ticket | - \$ 120.00 | |
| Over Age 62 | - No charge | |

D.) *Other General Business:

- 1.) **DISCUSSION** – Discussion on the Health Insurance Premiums for the district.
- 2.) **MOTION** – Consider approval of the Delta Dental Plan Renewal rates for the 2010-11 school year. The new rates increased 6.2%. The single plan increases from \$ 30.90 to \$ 32.80 (+\$ 1.90), while the Family Plan increases from \$ 85.38 to \$ 90.76 (+ \$ 5.28).
- 3.) **MOTION** - Consider voting for the East River At-Large Position on the SDSSA Board of Directors. Candidates for this position are Rick Weber, Flandreau High School and Mike Ruth, Miller High School.
- 4.) **MOTION** - Consider voting for the Small Group Board of Education Position on the SDSSA Board of Directors. The candidates are: Sue Christensen, Beresford, Steve Dick, West Central, Darvin Dickhaut, Redfield, Kelly McCollam, Mobridge-Pollock, Paul Richter, New Underwood, and Todd Trask, Wall.
- 5.) **MOTION** – Consider approval of the Open Enrollment Application of Suzanne Langley for her daughter Samantha (12th grade).
- 6.) **MOTION**- Consider approval of the Home School Application for students # 10-001.
- 7.) **MOTION**- Consider approval of the contract with USD Head Start to lease one Elementary School classroom for the 2010 -11 school year at a rate of \$ 4,400 per year.

- 8). **MOTION** - Consider setting a Work Session Date for the Board to review and prioritize the Capital Outlay 5-year plan.
- 9). **MOTION** - Consider declaring the following items as surplus property: 1) three bin stainless steel kitchen sink; and 2) three Alpha Smart keyboards.

X. POLICY (White). Chairperson - 8:40 pm

- A.) 2nd Reading for Title I District Level Parental Involvement Policy.
- B.) 2nd Reading for Title I School Level Parent Involvement Policy.
- C.) 2nd Reading of School-Parent Compact Agreement.
- D.) 2nd Reading of Student Athletic Handbook.
- E.) 2nd Reading of Coaches Handbook.
- F.) 2nd Reading of High School Student Handbook.
- G.) 2nd Reading of District Staff Handbook.

XI. PERSONNEL (Goldenrod) Chairperson – 8:45 pm

- A.) **MOTION**- Consider the Military Leave of Absence for Andrew Johnson for the following dates:
 1. Aug. 16, 2010 and Aug. 17, 2010
 2. Sept. 20, 2010 through Nov. 8, 2010
- B.) **MOTION** - Consider approval of a contract for the following:
 - 1.) Kristen Hanson for HS Asst. Girls Basketball.
 - 2.) Jeff Hamm for MS Boys Basketball.
 - 3.) Tracy Klein for HS Asst. Girls Volleyball.
 - 4.) XXX as the High School Spanish Teacher
 - 5.) YYY as the Elementary School Kindergarten Teacher
- C.) **MOTION**- Consider approval of the following resignations for:
 - 1.) Angie Olsen from her position as a Kindergarten Teacher.

XII. EXECUTIVE SESSION (Purple) 8:50 pm

XIII. ADJOURN