

ANNUAL SCHOOL BOARD MEETING

July 08, 2013

DAKOTA VALLEY SCHOOL DISTRICT # 61 – 8

7:00 pm – General Session

Dakota Valley Administration Office

- I. OPENING OF MEETING.** Chairperson Gunderson – 7:00 pm
- A.) Call to Order
- B.) Roll Call - Gunderson _____ Smith _____
 Reiff _____ Sexton _____ Peacock _____
- C.) Pledge of Allegiance
- D.) ***MOTION** - Approve Agenda
- II. COMMUNITY INPUT.** 7:05 pm
- Those individuals wishing to address the board on an agenda item should contact the superintendent prior to the board meeting.
- III. PUBLIC HEARING.** Chairperson Gunderson – 7:15 pm
- 2013-14 Annual Budget
- IV. OATH OF OFFICE.** Business Mgr. Hamm – 7:25 pm
- James Heeren
- V. ELECTION OF 2013-14 BOARD OFFICERS.** Supt. Leber – 7:30 pm
- A.) President-
- B.) Vice-President-
- VI. SPOTLIGHT ON EDUCATION** Chairperson – 7:35 pm
- None Planned
- VII. APPROVAL OF MINUTES (Yellow)** Chairperson – 7:40 pm
- A.) Regular – June 10, 2013– School Board Meeting
- VIII. FINANCIAL ITEMS (Green).** Business Manager Hamm – 7:45 pm
- A.) Current Bills/Claims – (enclosed with packets)
- 1.) District Accounts – General, CO, SPED, and Special Projects
 - 2.) Food Service
 - 3.) Other

B.) Financial Statements

- 1.) Balance Statement (June 30, 2013)
- 2.) 2012 – 13 Revenue & Expense Reports
- 3.) Other

X. ADMINISTRATIVE REPORTS (Pink). Administrators – 8:00 pm

XI. GENERAL BUSINESS (Blue). Chairperson – 8:15 pm

A.) ***MOTIONS** – Consider approval of the Appointments, Resolutions, and Designations:

- 1) Set Time/Place for Regular Board Meetings -
(Current Time: 7:00 pm on the 2nd Monday of every month)
(Current Place: Dakota Valley Administrative Offices)
- 2) Appoint Board Members to Committees –
(Current: Buildings and Grounds – Kam Smith & Scott Sexton
Finance – Scott Sexton & Kathy Gunderson
Library & Technology– Cory Reiff & **Board Member**
Policy Committee – Kathy Gunderson & Cory Reiff
NSCDV Recreation – Scott Sexton
DVBC & ASBSD Legis. Liaison - Kam Smith
Hardship Fund (Sick Bank) – Kam Smith
Wellness – Kathy Gunderson & **Board Member**
Curriculum Committees
Social Studies – **Board Member**
Occupational/Vocational (start Spring 2014) – **Board Member**
- 3) Appoint Legal Council –
(Current: Rodney Freeman, Huron, SD)
- 4) Appoint Truancy Officer –
Current: School District Liaison Officer
Union County Sheriff for rural areas
- 5) Appoint School Lunch Hearing Officer –
Current: Superintendent of Schools
- 6) Designate Robert's Rules of Order as parliamentary procedure for board meetings.
- 7) Designate bank as Depository for School Funds –
Current: Liberty National Bank
- 8) Designate the Legal Newspaper for the Dakota Valley School District –
Current: Leader-Courier, Elk Point, SD
- 9) Designate the Official Television Station for the Dakota Valley School District.
Current: KMEG-TV

- 10) Designate the Official Radio Station for the Dakota Valley School District –
Current: 102.3 FM

B.) *MOTIONS - Consider approval of the all Yearly Authorizations

- 1.) Authorize Superintendent and Business Manager to be Official Purchasing Agents for the School District.
- 2.) Authorize Superintendent and Business Manager to be Custodian of all Financial Accounts for the School District.
- 3.) Authorize Superintendent and Business Manager to be Custodians of the Activity Account (Trust & Agency) and all Federal and/or State Programs.
- 4.) Authorize Business Manager to use an automatic payment plan in order to pay the Utility Bills in a timely fashion.
- 5.) Authorize Business Manager to make timely electronic transfer of school district funds for the High School Bond payments and the Elementary School Bond payments.
- 6.) Authorize Board Chairperson to use Signature Stamp in lieu of hand Signature.
- 7.) Authorize the Superintendent and Director of Special Services or designee to sign the Public School Exemption (Home School) Petitions.
- 8.) Authorize Superintendent to close school in emergency situations an in case of inclement weather and setting chain of command in event superintendent is absent.
- 9.) Authorize Director of Special Services as the district's representative for the SD Consolidated Grant.

C.) *MOTIONS - Consider approval of the Yearly Compensations, Fees, Prices and Rates

- 1.) Establish Compensation Schedule for Board of Education Members –
Current: \$ 65.00 for regular, special and all board related meetings with a monthly \$25.00 deduction to the board fund. *The board may be compensated up to \$ 75.00 per day, plus mileage per meeting, or while conducting affairs approved by the board. (SDCL 4-7-10.4)*
- 2.) Set Rate for Substitute Employees –
Current: \$ 90.00 for Certified Teacher
 - a. \$ 120 after 20 days worked, and
 - b. \$ 150 after 40 days worked)\$ 80.00 for Non-certified Teacher

\$ 10.00 per hour for Secretary

\$ 10.00 per hour for non-certified Para-Prof.
 \$ 10.00 per hour for AA/Praxis Degree Para-Prof.
 \$ 10.00 per hour for certified (BA/BS degree) Para-Prof.
 \$ 10.00 per hour for custodial personnel

- 3.) Set Rates for Mileage, Meals and Lodging for authorized Employees and Board Travel
 Current: The Dakota Valley School District has adopted the State Rates as outlined in the Administrative Rules of South Dakota, Article 5.01.02.11 “Out-of-state per diem rates”, and Article 5.01.02.14 “In-state per diem rates” with the exception of the mileage reimbursement rates. Currently DV pays \$ 0.45 per mile. If a school vehicle is available and the staff member wishes to drive their personal car, the district will reimburse the staff member for one-way mileage.

- 4.) Set Price for Yearbook Purchase and authorize Taylor Publishing to collect payment through their “Pay by Mail Plan”. –
 Current: \$ 39.00

- 5.) Set Price for Non-School Photocopy Machine Usage –
 Current: .10/copy for all photocopies.

- 6.) Set Price for Non-School FAX Machine Usage –
 Current: Sending = \$ 2.00 for 1st page and \$ 1.00/page thereafter.
 Receiving = \$ 1.00/page -

- 7.) Set the Out-of-State Tuition Rate for the 2014-2014 school year.
 Current: \$ 6000 per school year - to be paid in advance on a semester by semester basis.

- 8.) Set Admission Prices for Varsity Events and Activity Ticket Prices –
- | | JV/Varsity | Double Headers |
|-----------------------------------|-------------|----------------|
| Current: K-12 Student (per event) | - \$ 2.00 | \$ 3.00 |
| Adults (per event) | - \$ 4.00 | \$ 5.00 |
| K-12 Activity Ticket | - \$ 25.00 | |
| Adult Activity Ticket | - \$ 35.00 | |
| Family Activity Ticket | - \$ 120.00 | |
| Over Age 62 | - No charge | |

D.) *Other General Business:

- 1) **MOTION** – Consider approval of the Delta Dental Plan Renewal rates for the 2013-14 school year. There was no change from last years rates. The single plan remains at \$36.16, while the Family Plan remains at \$100.06.

- 2) **MOTION** – Consider approval of the Open Enrollment Applications of:
 - A.) Kristen Tornow, for her children Benjamin (11th grade), Matthew (8th grade), Nicholas (7th grade) and Samuel (5th grade).

 - B.) Kendra Carrell for her daughter Kaylynn Godfrey (Kindergarten)

 - C.) Brandy Beal for her children Audreanna Primeaux (1st grade), Karen (3rd grade), Nicholas (4th grade), Joseph (7th grade), Kyle (9th grade), and Breanna (10th grade).

- 3) **MOTION** – Consider approval of a para-professional aide for the MS/HS Library.

- 4) **MOTION** – Consider approval of the following budget supplements for the FY13 Budget.
 - 1.) 31-5000-000-612 = \$12,690.

XII. POLICY (White). Chairperson - 8:40 pm

- A.) Consider approval of the 1st Reading of the following policies:
 - 1.) File EEAE – Out-Of-District Travel Reimbursement
 - 2.) File EF-1 - Lunch Policy
 - 3.) File EFC - Wellness and Nutrition Policy
 - 4.) File EHA – Printing and Duplication Services
 - 5.) File GCBDD – Military Leave of Absence

- B.) Consider approval of the 2nd reading of Policies/Procedures
 - 1.) Revised Procedure – (Private Instruction)

XII. PERSONNEL (Goldenrod) Chairperson – 8:45 pm

- A.) **MOTION** - Consider approval of a contract for the following:
 - 1.) Aaron Stroh as a Technology Assistant.
 - 2.) Jacinda Cerwinske as a 7th/8th Grade SPED Teacher.
 - 3.) Tim Ryan as Head MS Football.

- 4.) Jeff Hamm as MS Football.
- 5.) TJ Dam as HS Asst. Football (7%)
- 6.) Josh VanDenHul as HS Asst. Football (7%)

Information (no motion needed) – Jennifer Galles will be taking Maternity Leave on or about September 20, 2013.

XIV. EXECUTIVE SESSION (Purple) 8:50 pm

XV. ADJOURN -----8:50 pm