

**DAKOTA VALLEY SCHOOL DISTRICT #61-8
REGULAR BOARD OF EDUCATION MEETING
JULY 11, 2011
APPROVED MINUTES
DAKOTA VALLEY ADMINISTRATION CENTER**

REGULAR SESSION – 7:00 PM

*** All motions are carried and unanimously approved unless otherwise indicated.**

The Annual Meeting of the Dakota Valley Board of Education was called to order by Chairperson Gunderson at 7:00 pm on July 11, 2011. Roll Call indicated the following members present: Gunderson, Smith, Reiff, Sexton and Peacock. Administrators Leber, Hamm, Clements, Halverson, Rasmussen, Highstreet, King, and Steckelberg were also in attendance.

Leber led the Pledge of Allegiance.

#0001 - Motion by Reiff, second by Sexton, to approve the agenda as presented.

Business Manager Hamm and Superintendent Leber held a budget hearing over the Preliminary 2011-12 Budget.

Business Manager Hamm administered the Oath of Office to New Board Members Kathy Gunderson & Corey Reiff.

Superintendent Leber assumed the Chair for election of officers for the 2011-12 School Year.

#0002 - For the Office of School Board President: Motion by Sexton, second by Reiff, to nominate Gunderson and cease nominations. By virtue of unanimous ballot, Gunderson is elected as President.

Gunderson assumed the Chair.

#0003 - For the Office of School Board Vice-President: Motion by Reiff, second by Peacock, to nominate Sexton and cease nominations. By virtue of unanimous ballot, Sexton is elected as Vice-President.

#0004 - Motion by Smith, second by Peacock, to approve the minutes of the Regular June 13, 2011 Board of Education Meeting minutes as presented.

#0005 - Motion by Peacock, second by Reiff, to approve the current bills/claims as presented.

#0006 – Motion by Reiff, second by Peacock, to approve the financial statements as presented.

Administrative and board reports were reviewed.

#0007 - Motion by Reiff, second by Sexton, to set Regular Board of Education Meetings for the 2nd Monday of every month at 7:00 pm at the Dakota Valley Administration Center.

#0008 – Motion by Reiff, second by Sexton, to approve the following committee appointments for the 2011-12 school year:

- Buildings & Grounds – Smith and Sexton
- Finance – Gunderson and Sexton
- Library & Technology – Reiff and Peacock
- Policy – Gunderson and Reiff
- NSC/DV Recreation – Sexton
- DVBC & Legislative Liaison – Smith
- Wellness – Peacock and Gunderson
- Curriculum –
 - Math - Reiff
 - Lang. Arts (Grammar/Speech/Comp) – Peacock
 - Lang. Arts (Foreign Lang./Literature/Journalism) - Peacock

#0009 – Motion by Reiff, second by Sexton, to appoint Rodney Freeman, Huron, SD as Legal Counsel for the 2011-12 School Year.

#0010 – Motion by Reiff, second by Sexton, to appoint the School District Liaison Officer as Truancy Officer for all schools.

#0011 – Motion by Reiff, second by Sexton, to appoint Superintendent Leber as School Lunch Hearing Officer.

#0012 – Motion by Reiff, second by Sexton, to appoint no voting delegate to the ASBSD/SASD joint convention.

#0013 – Motion by Reiff, second by Sexton, to designate *Robert's Rules of Order* as parliamentary procedure for board meetings.

#0014 – Motion by Reiff, second by Sexton, to duly resolve and approve Home Federal Bank as the principle depository of district funds.

#0015 – Motion by Reiff, second by Sexton, to designate the *Leader-Courier*, Elk Point, SD, as legal newspaper for the Dakota Valley School District. (**Note:** Courtesy copies of all print materials will be provided to the *Dakota Dunes – North Sioux City Times*)

#0016 – Motion by Reiff, second by Sexton, to designate KMEG-TV as the Official Television Station of the Dakota Valley School District for the 2011-12 School Year.

#0017 – Motion by Reiff, second by Sexton, to designate NEW 102.3 FM as the Official Radio Station of the Dakota Valley School District for the 2011-12 School Year.

#0018 – Motion by Reiff, second by Sexton, to duly resolve the Dakota Valley High School membership in the South Dakota High School Activities Association.

#0019 – Motion by Peacock, second by Smith, to authorize the following:

- Superintendent and Business Manager as official purchasing agents
- Superintendent and Business Manager as custodians of all school funds
- Superintendent and Business Manager as custodians of all Activity Fund accounts and State/Federal Programs
- Use of automatic payment plan for timely payment of utilities
- Electronic transfer of general obligation bond payments
- Board Chairperson to use signature stamp in lieu of hand signature
- Authorize the Superintendent and Director of Special Services or designee to sign the public school exemption (Home School) petitions.
- Authorize Superintendent to close school in case of inclement weather/emergencies and setting chain of command in the event the Superintendent is absent
- Authorize Director of Special Services as district's representative for SD Consolidated Grant

#0020 – Motion by Reiff, second by Peacock, to set board members' compensation at \$65.00 for regular, special and all board related meetings, with a monthly \$25.00 deduction to the board fund.

#0021 – Motion by Smith, second by Reiff, to set the rate of pay for substitute teachers, secretaries, para-professionals and custodians as follows:

- \$85.00/day for Certified Teachers (1 – 20 cumulative days in district)
- \$110/day for Certified Teachers (21 – 40 cumulative days in district)
- \$150/day for Certified Teachers (41 or more cumulative days in district)
- \$150/day for Long-Term Certified Teachers (on the 11th consecutive day in the same assignment)
- \$75.00/day for Non-Certified Teacher (non-cumulative)
- \$9.50 per hour for Secretary, Para-Professionals & Custodians

#0022 – Motion by Smith, second by Reiff, to set rates for meals and lodging for authorized employees and board travel as outlined in the *Administrative Rules of SD*, *Article 5.01.02.11* for “out-of-state per diem rates” and *Article 5.01.02.14* for “in-state

per diem rates.” Mileage rates \$.45 for 2011-12 school year as well as if a school vehicle is available and the staff member decided to take their own vehicle the school would only pay one way or half of the total mileage.

#0023 – Motion by Smith, second by Reiff, to set school meal prices as follows for the 2011-12 School Year:

▪ Breakfast (K-12 Student)	\$1.05
▪ Reduced Price Breakfast	FREE
▪ Breakfast (Adult)	\$1.40
▪ Lunch (K-4 Student)	\$2.15
▪ Lunch (5-12 Student)	\$2.25
▪ Lunch (Adult)	\$2.75
▪ Extra Milk	\$0.40
▪ Extra Entrée	\$1.50

#0024 – Motion by Sexton, second by Peacock, to set the yearbook price at \$38.00 and authorize Taylor Publishing, Inc. to collect payment via their “Pay by Mail Plan.”

#0025 – Motion by Sexton, second by Peacock, to set the following prices for non-school related equipment usage:

- \$0.10 per copy for all photocopy machines and laser printers
- \$2.00 first page and \$1.00 per page thereafter for fax machine usage (sending) and \$1.00 per page (receiving)

#0026 – Motion by Smith, second by Peacock, to set the out-of-state tuition rate for the 2011-12 School Year at \$6,000 per student (to be paid in advance on a semester-by-semester basis).

#0027 – Motion by Reiff, second by Peacock, to set admission prices for varsity events and activities as follows, with the stipulation that K-4th Grade students must be accompanied by an adult:

<u>JV/Varsity</u>	
▪ K-12 Students (per event)	\$ 2.00
▪ Adults (per event)	\$ 4.00
<u>Varsity/Varsity</u>	
▪ K-12 Students (per event)	\$ 3.00
▪ Adults (per event)	\$ 5.00
<u>Activity Tickets</u>	
▪ K-12 Student	\$25.00
▪ Adult	\$35.00

- | | |
|---------------|----------|
| ▪ Family | \$120.00 |
| ▪ Over Age 62 | FREE |

#0028 – Motion by Sexton, second by Reiff, to approve the following rates from Coventry Health Care of Iowa for the 2011-12 School Year;

1. Single - \$417.80
2. Employee+Child - \$790.91
3. Employee+Spouse – \$855.67
4. Family - \$1,282.24

#0029 – Motion by Reiff, second by Sexton, to approve the renewal rates from Delta Dental at 5% for the 2011-12 school year. Rates are single \$34.44, family \$95.30.

Motion to consider approval of the quote from Knife River Asphalt Co. to repair the High School parking lot at a cost of \$63,365.40 was tabled until a later date.

Motion to consider approval of the quote from Knife River Asphalt Co. to repair the cracks in the Elementary School parking lot at a cost of \$3,222.85 was tabled until a later date.

#0030 – Motion by Reiff, second by Peacock, to approve voting for Mike Ruth of Miller High School for Division III Representative on the SDHSAA Board of Directors.

Consider the request of two families to allow their children to attend DV until they can secure a new home in the district died for a lack of motion.

#0031 – Motion by Peacock, second by Reiff, to approve the lease between the University of South Dakota Head Start and the Dakota Valley School District for 2011-12 school year for one Elementary classroom at a rate of \$4,400 per year.

#0032 - Motion by Sexton, second by Reiff, to approve a work session at 6:00pm before the September 12th regular school board meeting to discuss the Capital Outlay projects list.

#0033 – Motion by Smith, second by Sexton, to approve the following personal matters;

Resignations;

1. Melissa Levering from her position as a .60 FTE School Nurse.
2. Brody Griffin from his position as High School Math teacher.

Contracts

1. Shelley Sherman as a .50 FTE Activities/Guidance Secretary (Step 3 at \$10.60/hr).
2. Dana Chesterman as a SPEC Para-professional (BABS step 1 at \$10.30/hr).
3. Tami Vogt as a SPED Para-professional (Non Cert at \$9.60/hr).

#0034 – Motion by Reiff, second by Smith, to move into executive session at 8:17pm, included were administrators Leber and Rasmussen.

Administrator Rasmussen left at 8:38pm.

Executive session ended at 8:39pm.

#0035 – Motion by Reiff, second by Smith, to approve the following handbooks;

1. Elementary School Student Handbook
2. Elementary School Faculty Handbook
3. Middle School Student Handbook
4. Middle School Faculty Handbook
5. High School Student Handbook
6. High School Faculty Handbook (with removing the section on semester tests until review or revision by High School Administration)
7. District wide Student Handbook
8. District wide Faculty Handbook
9. Student Athletic Handbook
10. Coaches Handbook.

#0036 – Motion by Reiff, second by Peacock, to adjourn at 8:41pm

Mike Hamm
Business Manager

Kathy Gunderson
Chairperson

Publish: *Leader-Courier*

Courtesy Copy: *DD - NSC Times*