

DAKOTA VALLEY SCHOOL DISTRICT #61-8
REGULAR SEPTEMBER 13, 2004 BOARD OF EDUCATION MEETING
UNAPPROVED MINUTES
DAKOTA VALLEY ADMINISTRATION CENTER
FINANCE COMMITTEE – 5:30 PM
REGULAR SESSION – 7:30 PM

*** All motions are carried and unanimously approved unless otherwise indicated.**

The Regular September 13, 2004 meeting of the Dakota Valley Board of Education was called to order by Chairperson Gunderson at 5:30 pm. Roll Call indicated the following members present: Gunderson, Heeren, Meland and Sexton. White was absent. Others in attendance were Superintendent Leber, Business Manager Bietz, Finance Committee Members M. Buckley, D. Fuxa, D. Gamm, M. Huber and T. Meyer.

Board Member White joined the meeting at 5:45 pm.

Leber and Bietz reviewed the Proposed 2004-05 Revenue and Expenditure Budgets.

The Finance Committee portion of the meeting ended at 7:30 pm.

Chairperson Gunderson called to order the General Business portion of the meeting at 7:40 pm. Board Members Gunderson, Heeren, Meland, Sexton and White were in attendance along with Administrators Leber, Ashmore, Bietz, Clements, Czepull, Halverson, Rasmussen and Steckelberg. B. Odson of the *Leader-Courier* and D. Thul of the *Two Rivers Times* were also in attendance.

Superintendent Leber led the Pledge of Allegiance.

#0051 - Motion by Heeren, second by Meland, to approve the agenda as amended.

High School Student Council and National Honor Society Officers addressed the board as part of a Spotlight on Education.

#0052 - Motion by Sexton, second by White, to approve the minutes of the Regular August 9, 2004 Board of Education Meeting as presented.

#0053 - Motion by Meland, second by White, to approve the current bills/claims as amended. **Note:** Pay Application #4 to Hander Plumbing in the amount of \$25,749 was withheld.

#0054 - Motion by Heeren, second by Sexton, to approve and file the financial statements dated July 30, 2004 and August 31, 2004 as presented.

Administrative and board reports were reviewed.

#0055 - Motion by White, second by Meland, to approve and duly resolve adoption of the annual school budgets and tax levy requests:

**RESOLUTION TO ADOPT BUDGET
2004-05**

Adoption of Annual Budget:

Let it be resolved, that the School Board of the Dakota Valley School District #61-8, after duly considering the proposed budget and its changes thereto, to be published in accordance with SDCL 13-11-2, hereby approves and adopts its proposed budget and changes thereto, to be its Annual Budget for the fiscal year July 1, 2004 through June 30, 2005. The adopted Annual Budget Revenue / Expenditure totals are as follows: General Fund - \$4,893,611; Capital Outlay - \$670,181; Special Education - \$767,370; Pension Fund - \$100,000; HS Bond Redemption Fund - \$626,608; ES Bond Redemption Fund - \$519,878; Food Service - \$374,470.

Certification of Tax Request for Taxes Payable in 2005:

	Tax Levies (per \$1,000 valuation)	Tax Dollar Request (Levy to be calculated)
General Fund AG	\$3.32	
General Fund NA-Z	\$4.32	
General Fund OO	\$5.34	
General Fund NA/Utilities	\$11.45	
General Fund OPT OUT		\$600,000.00
Capital Outlay	\$1.35	
Special Education	\$1.25	
Pension Fund	\$.30	
HS Bond Redemption		\$653,935.00
ES Bond Redemption		\$494,253.00

#0056 – Motion by Heeren, second by White, to approve the release of the Open Enrollment Applications of Cheryl McIntosh for her son, Andrew (10th Grade) and Scherry and Phil Bertrand for their son, Nick (8th Grade) effective immediately.

#0057 – Motion by Meland, second by Sexton, to approve the Open Enrollment Applications of Luisa Brewer for her son, Joseph (9th Grade) and Steven Carter for his son, Matthew (9th Grade) effective immediately.

#0058 – Motion by White, second by Heeren, to approve a \$0.05 increase to the adult breakfast meal price as per USDA Regulations. **Note:** The adjusted adult breakfast price is now \$1.15 per meal.

#0059 – Motion by Sexton, second by Meland, to approve Home School Applications for students #04-05-013; 04-05-014; 04-05-015; 04-05-016; 04-05-017.

Approval of a Resolution to enter into a Governmental Lease Purchase Agreement was tabled.

Approval to purchase a used pick-up truck with snow blade was tabled for additional input.

#0060 – Motion by Sexton, second by White, to approve 2nd Reading of the following policies:

- Revised Policy: DE (Revenues from Tax Sources)
- Revised Policy: DI (Fiscal Accounting and Reporting)
- Revised Policy: DIB (Types of Funds)
- New Policy: DFD (Revenue Availability Criterion)
- New Policy: DIA (Basis of Accounting)
- New Policy: DIF (Cash and Cash Equivalents)
- New Policy: DIG (Restricted and Unrestricted Resources)

#0061 - Motion by Meland, second by Heeren, to approve the following personnel items:

- Contract approval for Fonda Tott as In-School Suspension Supervisor at a rate of \$7.60 per hour.
- Contract approval for Barbara Jordan as 0.5 FTE Educational Assistant at a rate of \$7.60 per hour.
- Request of Sallie Peters to move from 1.0 FTE Educational Assistant to 0.5 FTE Educational Assistant.
- Contract adjustments for salary lane changes for the following teachers pending verification of transcripts prior to September 20, 2004:

○ Sherri Beresford	BA+15 (3)	\$27,100
○ Scott Cole	MA (9)	\$32,300
○ Marjean Gordon	BA+15 (5)	\$28,300
○ Camilla Holthe	BA+15 (5)	\$28,300
○ Kay Long	BA+15 (3)	\$27,100
○ Anne Marshall	MA+15 (9)	\$33,600
○ Karen Marshall	MA+30 (21)	\$42,000
○ Jennifer Marshall	MA+30 (9)	\$34,900
○ Kim Metzgar	MA+30 (10)	\$26,737.50 (0.75 FTE)
○ Ryan Nielsen	BA+15 (6)	\$28,900
○ Heather Sperlich	BA+15 (7)	\$29,500

#0062 - Motion by Meland, second by White, to move into executive session at 8:35 pm for discussion of personnel. Leber and Clements were included in the session.

Clements left the session at 8:50 pm.

Czepull joined the session at 8:50 pm.

Executive session ended at 9:40 pm.

#0063 – Motion by Heeren, second by Sexton, to regretfully accept the resignation of Tanya Czepull as Elementary Principal and Curriculum Director effective on or before December 22, 2004. **Note:** The resignation may become effective at an earlier date if a suitable replacement is found.

#0064 – Motion by Meland, second by Heeren, to adjourn at 9:45 pm.

Jason L. Bietz
Business Manager

Kathy Gunderson
Chairperson

Publish: *Leader-Courier*
September 23, 2004

Courtesy Copy: *Two Rivers Times*