

**DAKOTA VALLEY SCHOOL DISTRICT #61-8
REGULAR BOARD OF EDUCATION MEETING
JULY 14, 2008
APPROVED MINUTES
DAKOTA VALLEY ADMINISTRATION CENTER**

REGULAR SESSION – 7:00 PM

*** All motions are carried and unanimously approved unless otherwise indicated.**

The Annual Meeting of the Dakota Valley Board of Education was called to order by Chairperson Gunderson at 7:00 pm on July 14, 2008. Roll Call indicated the following members present: Gunderson, Heeren, Reiff, Sexton and White. Administrators Leber, Ashmore, Hamm, Clements, Halverson, and Steckelberg were also in attendance.

Leber led the Pledge of Allegiance.

#0001 - Motion by Heeren, second by White, to approve the agenda with additions.

#0002 - Chairperson Gunderson called to order the public hearing on the proposed 2008-09 budget at 7:10 pm. Hearing no public input, Leber and Hamm went over 2008 - 09 budget with no questions from the board, motion by Heeren, second by Sexton, to close the hearing at 7:16 pm

Business Manager Hamm administered the Oath of Office to Incumbent Board Members Corey Reiff & Kathy Gunderson.

Superintendent Leber assumed the Chair for election of officers for the 2008-09 School Year.

#0003 - For the Office of School Board President: Motion by Heeren, second by White, to nominate Gunderson and cease nominations. By virtue of unanimous ballot, Gunderson is elected as President.

Gunderson assumed the Chair.

#0004 - For the Office of School Board Vice-President: Motion by Heeren, second by Reiff, to nominate Sexton and cease nominations. By virtue of unanimous ballot, Sexton is elected as Vice-President.

#0005 - Motion by Reiff, second by Heeren, to approve the minutes of the Regular June 14, 2008, Special June 18, 2008, and Special June 30, 2008 Board of Education Meetings as presented.

#0006 - Motion by Sexton, second by White, to approve the current bills/claims as presented.

#0007 – Motion by Sexton, second by Heeren, to approve the financial statements as presented.

#0008 - Motion by Heeren, second by White, to approve the request of the business manager to designate the following General Fund Balances:

▪ Reserved for Dance	\$ 6,323.78
▪ Reserved for Softball	\$ 1,881.35
▪ Reserved for Soccer	\$ 1,567.83
▪ Reserved for Baseball	\$ 741.26
▪ Reserved for VISA	
“Cash Back to Schools”	\$ 934.38

Total	\$ 11,448.60

Administrative and board reports were reviewed.

Discussion took place concerning the tablet PC’s for teachers not being delivered yet and the probability of not getting them in time for the training on July 21st. The board gives Shane Steckelberg authority to do what is necessary to order for teachers to have the tablets on hand by the beginning of school.

#0009 - Motion by White, second by Sexton, to set Regular Board of Education Meetings for the 2nd Monday of every month at 7:00 pm at the Dakota Valley Administration Center.

#0010 – Motion by White, second by Sexton, to approve the following committee appointments for the 2008-09 school year:

- Buildings & Grounds – Heeren and Sexton
- Finance – Gunderson and Sexton
- Library & Technology – Reiff and White
- Policy – Heeren and Reiff
- NSC/DV Recreation – Sexton
- DVBC & Legislative Liaison – Heeren
- Curriculum –
 - Science, Health, PE - White
 - Math - Reiff
 - Fine Arts, Music - White

#0011 – Motion by Reiff, second by Heeren, to appoint Rodney Freeman, Huron, SD as Legal Counsel for the 2008-09 School Year.

#0012 – Motion by Heeren, second by White, to appoint the School District Liaison Officer as Truancy Officer for all schools.

#0013 – Motion by Heeren, second by White, to appoint Superintendent Leber as School Lunch Hearing Officer.

Appointment of a voting delegate to the Annual ASBSD/SASD Joint Convention was tabled.

#0014 – Motion by Reiff, second by Heeren, to designate *Robert's Rules of Order* as parliamentary procedure for board meetings.

#0015 – Motion by Reiff, second by Heeren, to duly resolve and approve Home Federal Bank as the principle depository of district funds.

#0016 – Motion by Reiff, second by Heeren, to designate the *Leader-Courier*, Elk Point, SD, as legal newspaper for the Dakota Valley School District. (**Note:** Courtesy copies of all print materials will be provided to the *Dakota Dunes – North Sioux City Times*)

#0017 – Motion by Reiff, second by Heeren, to designate KMEG-TV as the Official Television Station of the Dakota Valley School District for the 2008-09 School Year.

#0018 – Motion by Reiff, second by Heeren, to designate STAR 102.3 FM as the Official Radio Station of the Dakota Valley School District for the 2008-09 School Year.

#0019 – Motion by Heeren, second by Sexton, to authorize the following:

- Superintendent and Business Manager as official purchasing agents
- Superintendent and Business Manager as custodians of all school funds
- Superintendent and Business Manager as custodians of all Activity Fund accounts and State/Federal Programs
- Use of automatic payment plan for timely payment of utilities
- Electronic transfer of general obligation bond payments
- Board Chairperson to use signature stamp in lieu of hand signature
- Authorize Superintendent to close school in case of inclement weather/emergencies and setting chain of command in the event the Superintendent is absent
- Authorize Director of Special Services as district's representative for SD Consolidated Grant

#0020 – Motion by Heeren, second by Reiff, to set board members' compensation at \$65.00 for regular, special and all board related meetings, with a monthly \$25.00 deduction to the board fund.

#0021 – Motion by Sexton, second by Heeren, to set the rate of pay for substitute teachers, secretaries, para-professionals and custodians as follows:

- \$85.00/day for Certified Teachers (1 – 20 cumulative days in district)
- \$110/day for Certified Teachers (21 – 40 cumulative days in district)
- \$150/day for Certified Teachers (41 or more cumulative days in district)
- \$150/day for Long-Term Certified Teachers (on the 11th consecutive day in the same assignment)
- \$75.00/day for Non-Certified Teacher (non-cumulative)
- \$9.00 per hour for Secretary, Para-Professionals & Custodians

#0022 – Motion by Reiff, second by Heeren, to set rates for meals and lodging for authorized employees and board travel as outlined in the *Administrative Rules of SD, Article 5.01.02.11* for "out-of-state per diem rates" and *Article 5.01.02.14* for "in-state per diem rates." Revised mileage from \$.037 to \$.045 for 2008-09 school year as well as if a school vehicle is available and the staff member decided to take their own vehicle the school would only pay one way or half of the total mileage.

#0023 – Motion by Heeren, second by White, to set school meal prices as follows for the 2008-09 School Year:

▪ Breakfast (K-12 Student)	\$1.00
▪ Reduced Price Breakfast	FREE
▪ Breakfast (Adult)	\$1.25
▪ Lunch (K-4 Student)	\$1.95
▪ Lunch (5-12 Student)	\$2.10
▪ Lunch (Adult)	\$2.55
▪ Extra Milk	\$0.40
▪ Extra Entrée	\$1.40

#0024 – Motion by Heeren, second by White, to set the yearbook price at \$35.00 and authorize Taylor Publishing, Inc. to collect payment via their "Pay by Mail Plan."

#0025 – Motion by Reiff, second by Sexton, to set the following prices for non-school related equipment usage:

- \$0.10 per copy for all photocopy machines and laser printers
- \$2.00 first page and \$1.00 per page thereafter for fax machine usage (sending) and \$1.00 per page (receiving)

#0026 – Motion by Reiff, second by Sexton, to set the out-of-state tuition rate for the 2007-08 School Year at \$5,000 per student (to be paid in advance on a semester-by-semester basis).

#0027 – Motion by Reiff, second by Sexton, to set admission prices for varsity events and activities as follows, with the stipulation that K-4th Grade students must be accompanied by an adult:

<u>JV/Varsity</u>	
▪ K-12 Students (per event)	\$ 2.00
▪ Adults (per event)	\$ 4.00
<u>Varsity/Varsity</u>	
▪ K-12 Students (per event)	\$ 3.00
▪ Adults (per event)	\$ 5.00
<u>Activity Tickets</u>	
▪ K-12 Student	\$25.00
▪ Adult	\$35.00
▪ Family	\$120.00
▪ Over Age 62	FREE

#0028 – Motion by White, second by Reiff, to approve the purchase of insurance for NSC/DV recreation complex lights, scoreboards, bleachers, batting cages, fencing, and soccer goals.

#0029 – Motion by White, second by Sexton, to approve the contract with Terracon Consulting for Construction testing and special inspections associated with the upcoming construction projects in the amount of \$14,056.00.

#0030 – Motion by White, second by Reiff, to approve a \$500.00 donation from David Wagner for books for the Library Book Room.

#0031 – Motion by Heeren, second by Sexton, to approve the official runoff election ballot for the High School Activities Association, Division II for Terry Nebelsick.

#0032 – Motion by White, second by Reiff, to approve Knife River Asphalt Company's change order #1 in the amount of \$2,115.36 for an additional 5'X135' of asphalt parking behind the middle school.


#0033 – Motion by Sexton, second by White, to approve the contract between the University of South Dakota and the Dakota Valley School District for 2008-11 school years for student teaching at a rate of \$200.00 per student teacher.

A First reading was conducted on Policy JECBE (Admission of Homeless Students), and Policy GDA-13(High School/Middle School Library Aide).

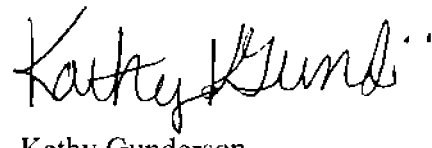
#0034 - Motion by White, second by Reiff, to approve the following personnel items:

- Contract offer for Jennifer Havlik as High School Language Arts \$29,100 (BA, Step 1)
- Resignation of Rhonda Full as and Elementary Paraprofessional
- Resignation of Kim Christensen as School Nurse

#0035 – Motion by Reiff, second by Sexton, to adjourn at 8:06pm



Mike Hamm
Business Manager



Kathy Gunderson
Chairperson

Publish: *Leader-Courier*
July 19, 2007

Courtesy Copy: *DD - NSC Times*