

**DAKOTA VALLEY SCHOOL DISTRICT #61-8
REGULAR BOARD OF EDUCATION MEETING
JULY 9, 2018
APPROVED MINUTES
DAKOTA VALLEY ADMINISTRATION CENTER**

REGULAR SESSION – 7:00 PM

*** All motions are carried and unanimously approved unless otherwise indicated.**

The Annual Meeting of the Dakota Valley Board of Education was called to order by Vice-Chairperson Heeren at 7:00 pm on July 9, 2018. Roll Call indicated the following members present: Kistner, Hoffman, and Heeren. Administrators Hamm, Dr. Rasmussen, Maloney, Halverson, Clements, Steele, and Sommervold, along with Whitney Fowkes from the Dakota Dunes North Sioux City Times and board member elect Weber, were also in attendance.

Superintendent Dr. Rasmussen led the Pledge of Allegiance.

#0001 - Motion by Kistner, second by Hoffman, to approve the agenda as presented.

Dr. Rasmussen updated the board on the Conflict of Interest Disclosures as required by SDCL 1-16E-21.

Superintendent Dr. Rasmussen and Business Manager Hamm held a budget hearing over the Preliminary 2018-19 Budget.

Business Manager Hamm administered the Oath of Office to Board Members Steve Kistner and Sara Weber.

Superintendent Dr. Rasmussen assumed the Chair for election of officers for the 2018-19 School Year.

#0002 - For the Office of School Board President: Motion by Kistner to nominate Heeren. No other nominations were made. By virtue of unanimous ballot, Heeren is elected as President.

Heeren assumed the Chair.

#0003 - For the Office of School Board Vice-President: Motion by Heeren to nominate Kistner. No other nominations were made. By virtue of unanimous ballot, Kistner is elected as Vice-President.

#0004 - Motion by Hoffman, second by Weber, to approve the minutes of the Regular June 11, 2018 Board of Education Meeting minutes as presented.

#0005 - Motion by Kistner, second by Hoffman, to approve the current bills/claims as presented.

#0006 - Motion by Kistner, second by Hoffman, to approve the financial statements as presented.

Administrative and Good News Reports were reviewed.

#0007– Motion by Kistner, second by Hoffman, to approve the following committee appointments for the 2018-19 school year:

- Buildings & Grounds – Dooley and Kistner
- Finance – Dooley and Kistner
- Library & Technology – Weber and Heeren
- Policy – Hoffman and Kistner
- NSC/DV Recreation – Heeren
- DVBC & Legislative Liaison – Weber
- Hardship Fund (Sick Bank) – Dooley
- Wellness – Heeren and Hoffman
- Curriculum
 - Math – Kistner
 - Language Arts (Reading, Literature, and Phonics) - Weber

#0008 - Motion by Hoffman, second by Weber, to authorize the following;

1. Set the Regular Board of Education Meeting for the 2nd Monday of every month at 7:00pm at the Dakota Valley Administration Center.
2. To appoint Rodney Freeman, Huron, SD as Legal Counsel for the 2018-19 School Year.
3. To appoint the School District Liaison Officer as Truancy Officer for all Schools.
4. To appoint Superintendent Dr. Rasmussen as School Lunch Hearing Officer.
5. To designate Robert's Rules of Order as parliamentary procedure for the Board Meetings.
6. To designate Liberty National Bank as the depository for school funds.
7. To designate Dakota Dunes North Sioux City Times as the legal newspaper for the district.
8. To designate KMEG-TV as the official television station for the district.
9. To designate 102.3 FM as the official radio station of the district.
10. To designate \$1,000 from the School Board Members Fund for two (2) \$500.00 scholarships to be awarded to two graduates from the current senior class.
11. To authorize the Superintendent and Business Manager to be the official purchasing agents for the district.

12. To authorize the Superintendent and Business Manager to be the custodians of the activity (Trust and Agency) accounts for the district.
13. To authorize the Superintendent and Business Manager to be the custodians of all the financial account for the district.
14. To authorize the Business Manager to use an automatic payment plan in order to pay the utilities in a timely manner.
15. To authorize the Business Manager to utilize electronic transfer of funds for the bond payment for the district.
16. To authorize the Board Chairperson to use a signature stamp in lieu of hand signatures.
17. To authorize the Superintendent and Director of Special Services or their designee to sign the Public School Exemptions (home school) petitions.
18. To authorize the Superintendent or their designee to close school in emergency situations and in cases of inclement weather.
19. To authorize the Director of Special Services as the district representative for the SD Consolidated Grant and Flow Through (IDEA – Individuals with Disabilities Education Act) Funds.

#0009 – Motion by Weber, second by Kistner, to approve the following compensation, fees, and admission prices for the 2018-19 school year;

1. Establish compensation schedule for the Board of Education Members at \$65.00 for regular, special, and all board related meetings with a monthly deduction of \$25 to the board fund. \$50.00 for all board assigned committee meetings which are to be vouchered separately.
2. To set the rates for substitute employees to the following;
 - A. \$105 for Certified Teachers
 - a. \$125 after 20 days worked
 - b. \$150 after 40 days worked
 - B. \$85 for Non-Certified Teachers
 - C. \$11.25 per hour for Secretary
 - D. \$11.25 for Non-Certified Para-Professionals
 - E. \$11.25 for AA/Praxis Para-Professionals
 - F. \$11.25 for BA/BS Para-Professionals
 - G. \$11.25 for custodial personnel
3. To adopt South Dakota State rates for mileage, meals, and lodging (when available) for authorized travel.
4. To set the yearbook price for the 2018-19 school year at \$45.00
5. To set the price for non-school photo copy machine usage at \$0.10 per copy for all photocopies.
6. To set the price for non-school fax machine usage at \$2.00 for the 1st page and \$1.00 for each page thereafter for sending and \$1.00 per page for receiving.
7. To set the out-of-state tuition rate at \$6,125 per school year to be paid in advance on a semester by semester basis.

8. To set admission prices for Varsity Events and Activity Ticket Prices to the following;
- A. K-12 Students (per event) - \$3.00
 - B. Adults (per event) - \$5.00
 - C. K-12 Activity Ticket - \$25.00
 - D. Adult Activity Ticket - \$35.00
 - E. Family Activity Ticket - \$120.00
 - F. Over Age 62 – No Charge

#0010 – Motion by Hoffman, second by Kistner, to approve voting for Paul Nepodal for the SDHSAA Division IV Principal.

#0011 – Motion by Kistner, second by Weber, to approve voting for Randy Soma for the SDHSAA Division II Athletic Director.

#0012 – Motion by Hoffman, second by Kistner, to approve the request from Krista Blake to her last two paychecks on July 25th, 2018.

Superintendent Dr. Rasmussen gave the board an update on HS Graduation Requirements.

The first reading of the following handbooks was held;

- A. DVUE/MS Faculty Handbook
- B. DVUE/MS Student handbook
- C. DVHS Faculty Handbook
- D. DVHS Student Handbook
- E. DVES Faculty Handbook
- F. DVES Student Handbook
- G. Coaches Handbook
- H. Athlete/Activities Handbook
- I. District Faculty Handbook
- J. District Student Handbook
- K. District Substitute Teacher Handbook

#0013 – Motion by Kistner, second by Weber, to approve the following personnel matters;

Contracts

- 1.) Douglas Johnson – High School Science Teacher.
- 2.) Diantha Walling – 3rd Grade Teacher.

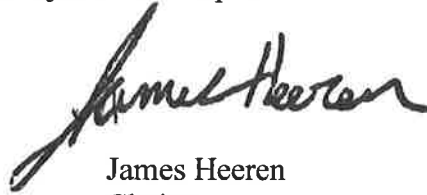
#0014 - Motion by Kistner, second by Hoffman, to enter executive session at 7:54 pm pursuant to SDCL 1-25-2(1). Superintendent Dr. Rasmussen and Business Manager Hamm were in attendance.

Executive session ended at 8:22pm.

#0015 – Motion by Kistner, second by Hoffman, to adjourn at 8:22pm

A handwritten signature in black ink, appearing to read "Mike Hamm", is enclosed within a hand-drawn circle.

Mike Hamm
Business Manager

A handwritten signature in black ink, appearing to read "James Heeren", is written in a cursive style.

James Heeren
Chairperson

Publish: *Leader-Courier*

Courtesy Copy: *DD - NSC Times*