

**DAKOTA VALLEY SCHOOL DISTRICT #61-8
REGULAR BOARD OF EDUCATION MEETING
JULY 11, 2016
APPROVED MINUTES
DAKOTA VALLEY ADMINISTRATION CENTER**

REGULAR SESSION – 7:00 PM

*** All motions are carried and unanimously approved unless otherwise indicated.**

The Annual Meeting of the Dakota Valley Board of Education was called to order by Chairperson Reiff at 7:00 pm on July 11, 2016. Roll Call indicated the following members present: Kistner, Hoffman, Reiff, Smith, and Heeren along with Board Member Elect Jeff Dooley. Administrators Hamm, Rasmussen, Hummel, Halverson, and Jensen, along with Beth Fennel from the Dakota Dunes North Sioux City Times, and community members were also in attendance.

Superintendent Rasmussen led the Pledge of Allegiance.

#0001 - Motion by Heeren, second by Kistner, to approve the agenda as presented.

Superintendent Dr. Rasmussen updated the board on the Conflict of Interest Disclosures that are now required by South Dakota State Law.

Business Manager Hamm held a budget hearing over the Preliminary 2016-17 Budget.

The Board thanked Kam Smith for his service to Dakota Valley Schools. They also asked if he would remain on the Building Projects Committee until the completion of the new projects ongoing and he accepted the invitation.

Business Manager Hamm administered the Oath of Office to New Board Member Jeff Dooley and returning Board Member James Heeren.

Superintendent Dr. Rasmussen assumed the Chair for election of officers for the 2016-17 School Year.

#0002 - For the Office of School Board President: Motion by Heeren to nominate Reiff and cease nominations. By virtue of unanimous ballot, Reiff is elected as President.

Reiff assumed the Chair.

#0003 - For the Office of School Board Vice-President: Motion by Hoffman to nominate Heeren and cease nominations. By virtue of unanimous ballot, Heeren is elected as Vice-President.

#0004 - Motion by Heeren, second by Kistner, to approve the minutes of the Regular

June 13, 2016 Board of Education Meeting minutes as presented.

#0005 - Motion by Hoffman, second by Heeren, to approve the current bills/claims as presented.

#0006 - Motion by Kistner, second by Hoffman, to approve the financial statements as presented.

Administrative and Board Reports were reviewed. Administrator Halverson said the Custodial crew was doing a great job with the transition to the new schools. Administrator Jensen said summer school got off to a great start.

#0007– Motion by Heeren, second by Kistner, to approve the following committee appointments for the 2016-17 school year:

- Buildings & Grounds – Dooley and Kistner
- Finance – Dooley and Kistner
- Library & Technology – Reiff and Heeren
- Policy – Hoffman and Reiff
- NSC/DV Recreation – Heeren
- DVBC & Legislative Liaison – Reiff
- Hardship Fund (Sick Bank) – Dooley
- Wellness – Heeren and Hoffman
- Curriculum
 - Science - Hoffman
 - Math - Kistner

#0008 - Motion by Heeren, second by Kistner, to set Regular Board of Education Meetings for the 2nd Monday of every month at 7:00 pm at the Dakota Valley Administration Center.

#0009 – Motion by Heeren, second by Kistner, to appoint Rodney Freeman, Huron, SD as Legal Counsel for the 2016-17 School Year.

#0010 – Motion by Heeren, second by Kistner, to appoint the School District Liaison Officer as Truancy Officer for all schools.

#0011 – Motion by Heeren, second by Kistner, to appoint Superintendent Dr. Rasmussen as School Lunch Hearing Officer.

#0012 – Motion by Heeren, second by Kistner, to designate *Robert's Rules of Order* as parliamentary procedure for board meetings.

#0013 – Motion by Heeren, second by Kistner, to duly resolve and approve Liberty National Bank as the principle depository of district funds.

#0014 – Motion by Heeren, second by Kistner, to designate the *Dakota Dunes – North Sioux City Times*, North Sioux City, SD, as legal newspaper for the Dakota Valley School District. (**Note:** Courtesy copies of all print materials will be provided to the *Leader Courier*)

#0015 – Motion by Heeren, second by Kistner, to designate KMEG-TV as the Official Television Station of the Dakota Valley School District for the 2016-17 School Year.

#0016 – Motion by Heeren, second by Kistner, to designate NEW 102.3 FM as the Official Radio Station of the Dakota Valley School District for the 2016-17 School Year.

#0017 – Motion by Kistner, second by Hoffman, to authorize the following:

- Superintendent and Business Manager as official purchasing agents
- Superintendent and Business Manager as custodians of all financial accounts for the school district
- Superintendent and Business Manager as custodians of all Activity Fund accounts and State/Federal Programs
- Use of automatic payment plan for timely payment of utilities
- Electronic transfer of general obligation bond payments
- Board Chairperson to use signature stamp in lieu of hand signature
- Authorize the Superintendent and Director of Special Services or designee to sign the public school exemption (Home School) petitions.
- Authorize Superintendent to close school in case of inclement weather/emergencies and setting chain of command in the event the Superintendent is absent
- Authorize Director of Special Services as district's representative for SD Consolidated Grant

#0018 – Motion by Hoffman, second by Kistner, to set board members' compensation at \$65.00 for regular, special and all board related meetings, with a monthly \$25.00 deduction to the board fund, and \$50.00 for all board assigned committee meetings which are to be vouchered separately.

#0019 – Motion by Heeren, second by Hoffman, to set the rate of pay for substitute teachers, secretaries, para-professionals and custodians as follows:

- \$100.00/day for Certified Teachers (1 – 20 cumulative days in district)
- \$125/day for Certified Teachers (21 – 40 cumulative days in district)
- \$155/day for Certified Teachers (41 or more cumulative days in district)
- \$150/day for Long-Term Certified Teachers (on the 11th consecutive day in the same assignment)\$85.00/day for Non-Certified Teacher (non-cumulative)
- \$11.00 per hour for Secretary, Para-Professionals & Custodians

#0020 – Motion by Kistner, second by Heeren, to set rates for meals and lodging for authorized employees and board travel as outlined in the *Administrative Rules of SD, Article 5.01.02.11* for “out-of-state per diem rates” and *Article 5.01.02.14* for “in-state per diem rates.” Mileage rates \$.45 for 2016-17 school year as well as if a school vehicle is available and the staff member decided to take their own vehicle the school would only pay one way or half of the total mileage.

#0021 – Motion by Hoffman, second by Kistner, to set the yearbook price at \$43.00 and authorize Taylor Publishing, Inc. to collect payment via their “Pay by Mail Plan.”

#0022 – Motion by Dooley, second by Heeren, to set the following prices for non-school related equipment usage:

- \$0.10 per copy for all photocopy machines and laser printers
- \$2.00 first page and \$1.00 per page thereafter for fax machine usage (sending) and \$1.00 per page (receiving)

#0023 – Motion by Kistner, second by Hoffman, to set the out-of-state tuition rate for the 2016-17 School Year at \$6,100 per student (to be paid in advance on a semester-by-semester basis).

#0024 – Motion by Hoffman, second by Kistner, to set admission prices for varsity events and activities as follows, with the stipulation that K-4th Grade students must be accompanied by an adult:

<u>JV/Varsity</u>	
▪ K-12 Students (per event)	\$ 3.00
▪ Adults (per event)	\$ 5.00
<u>Varsity/Varsity</u>	
▪ K-12 Students (per event)	\$ 3.00
▪ Adults (per event)	\$ 5.00
<u>Activity Tickets</u>	
▪ K-12 Student	\$25.00
▪ Adult	\$35.00
▪ Family	\$120.00
▪ Over Age 62	FREE

#0025 – Motion by Heeren, second by Hoffman, to approve the renewal rates from Delta Dental at 0% for the 2016-17 school year. Rates are single \$36.16, family \$100.06.

#0026 – Motion by Kistner, second by Heeren, to approve the renewal rates from Wellmark Blue Cross Blue Shield at 0% for the 2016-17 school year. Rates are single \$475.91, Employee plus Spouse \$974.66, Employee plus Child(ren) \$900.90, and family \$1460.57.

#0027 – Motion by Heeren, second by Kistner, to approve invoice #29 in the amount of \$19,130 and invoice #30 in the amount of \$13,378 to Cannon, Moss, Brygger Architects for work completed to date on the New High School.

#0028 – Motion by Hoffman, second by Kistner, to approve Pay Application #20 in the amount of \$1,018,303.28 to W.A.Klinger, L.L.C. for the work completed to date on the New High School.

#0029 – Motion by Kistner, second by Heeren, to approve the contract with Head Start to use our facilities for the 2016-17 school year.

#0030 – Motion by Hoffman, second by Dooley, to approve the hiring of an additional .50 FTE (1/2 time) Library Aide.

#0031 – Motion by Kistner, second by Hoffman, to approve the following budget supplements for the FY16 budget;

1. 10 1111 001 230 = \$20,000
2. 10 1121 002 230 = \$20,000
3. 10 1131 003 230 = \$10,000
4. 10 2542 000 321 001 = \$20 000
5. 10 2321 000 140 = \$15,000
6. 21 2543 000 530 007 = 385,000
7. 22 1220 000 120 = 19,000
8. 22 1224 000 373 = 19,000

The first reading of the following policies was held;

- A.) DVSA
- B.) Mobile Computer Policy, Procedures, and information.

#0032 – Motion by Dooley, second by Heeren, to approve the 2nd reading of the following Handbooks;

- A.) District Faculty Handbook (no change from previous)
- B.) ES – Faculty Handbook (Pgs. 5,7, 16 & 19)
- C.) UE/MS – Faculty Handbook (pg. 2)
- D.) HS – Faculty Handbook (Pg.1)
- E.) District Student Handbook (Pgs. 3,4,5 & 6)
- F.) ES - Student Handbook (Pg. 14)
- G.) UE/MS – Student Handbook (Pg. 12)
- H.) HS – Student Handbook (Pg.3&15-16)
- I.) Student/Athletic Activities Handbook (Pg. 9)
- J.) Coaches Handbook (Pg. 18)

#0033 – Motion by Heeren, second by Kistner, to approve the 2nd reading of the following Policies/Procedures;

- A.) Appendix J of Policy EBCE (Crisis Management Plan)
- B.) File: ECAB (Vandalism)
- C.) File: ECB (Building and Grounds Maintenance)
- D.) File ECD (Traffic and Parking Controls)
- E.) File EEAB (School Bus Scheduling and Routing)
- F.) File KG-E (Facility Use Application)

#0034 – Motion by Hoffman, second by Heeren, to approve the following personnel matters;

Resignations:

- 1.) Brandon Watchorn – Asst. Wrestling Coaching Position.
- 2.) Kalie Vanderzyden – MS/HS Librarian.


Contracts

- 1.) Shelley Lewis – Move from .70875 FTE back to .50 FTE.
- 2.) Richard Twohig – Night Custodian – (Step 5, \$12.95 per hour).
- 3.) Rodd Slater – Head Boys Golf Coach (Step 7, \$2,278.50).
- 4.) Brandon Pogge – ES Computer Teacher/ Tech Integrationist (BA Step 1, \$TBD).

#0035 – Motion by Heeren, second by Hoffman, to enter executive session at 8:10pm to discuss personnel matters as required by SDCL 1-25-2(1), Superintendent Dr. Rasmussen was in attendance.

Board Member Jeff Dooley left executive session at 8:34pm.

#0036 – Motion by Hoffman, second by Heeren, to adjourn at 8:48pm


Mike Hamm
Business Manager


Corey Reiff
Chairperson

Publish: *Leader-Courier*

Courtesy Copy: *DD - NSC Times*