

**DAKOTA VALLEY SCHOOL DISTRICT #61-8
REGULAR BOARD OF EDUCATION MEETING
JULY 13, 2015
APPROVED MINUTES
DAKOTA VALLEY ADMINISTRATION CENTER**

REGULAR SESSION – 7:00 PM

*** All motions are carried and unanimously approved unless otherwise indicated.**

The Annual Meeting of the Dakota Valley Board of Education was called to order by Chairperson Sexton at 7:00 pm on July 13, 2015. Roll Call indicated the following members present: Hoffman, Reiff, Smith, and Sexton. Administrators Hamm, Leber, Halverson, Rasmussen, and Jensen, along with a Board Member Elect Steve Kistner, Dakota Valley Teacher Andrew Johnson, and Beth Sherard-Fennel from the Dakota Dunes North Sioux City Times, and a community member were also in attendance.

Superintendent Leber led the Pledge of Allegiance.

#0001 - Motion by Smith, second by Reiff, to approve the agenda as presented.

Business Manager Hamm held a budget hearing over the Preliminary 2015-16 Budget.

Business Manager Hamm administered the Oath of Office to New Board Member Steve Kistner.

Superintendent Leber assumed the Chair for election of officers for the 2015-16 School Year.

#0002 - For the Office of School Board President: Motion by Smith, second by Hoffman, to nominate Reiff and cease nominations. By virtue of unanimous ballot, Reiff is elected as President.

Reiff assumed the Chair.

#0003 - For the Office of School Board Vice-President: Motion by Smith, second by Hoffman, to nominate Heeren and cease nominations. By virtue of unanimous ballot, Heeren is elected as Vice-President.

#0004 - Motion by Smith, second by Hoffman, to approve the minutes of the Regular June 8, 2015 Board of Education Meeting minutes as presented.

#0005 - Motion by Hoffman, second by Kistner, to approve the current bills/claims as presented.

#0006 - Motion by Smith, second by Kistner, to approve the financial statements as presented.

Administrative and Board Reports were reviewed.

#0007 - Motion by Hoffman, second by Kistner, to set Regular Board of Education Meetings for the 2nd Monday of every month at 7:00 pm at the Dakota Valley Administration Center.

#0008 – Motion by Hoffman, second by Kistner, to approve the following committee appointments for the 2015-16 school year:

- Buildings & Grounds – Smith and Kistner
- Finance – Smith and Kistner
- Library & Technology – Reiff and Heeren
- Policy – Hoffman and Reiff
- NSC/DV Recreation – Heeren
- DVBC & Legislative Liaison – Reiff
- Hardship Fund (Sick Bank) - Smith
- Wellness – Heeren and Hoffman
- Curriculum
 - Science - Hoffman
 - Math - Kistner

#0009 – Motion by Hoffman, second by Kistner, to appoint Rodney Freeman, Huron, SD as Legal Counsel for the 2015-16 School Year.

#0010 – Motion by Hoffman, second by Kistner, to appoint the School District Liaison Officer as Truancy Officer for all schools.

#0011 – Motion by Hoffman, second by Kistner, to appoint Superintendent Leber as School Lunch Hearing Officer.

#0012 – Motion by Hoffman, second by Kistner, to designate *Robert's Rules of Order* as parliamentary procedure for board meetings.

#0013 – Motion by Hoffman, second by Kistner, to duly resolve and approve Liberty National Bank as the principle depository of district funds.

#0014 – Motion by Hoffman, second by Kistner, to designate the *Dakota Dunes – North Sioux City Times*, North Sioux City, SD, as legal newspaper for the Dakota Valley School District. (**Note:** Courtesy copies of all print materials will be provided to the *Leader Courier*)

#0015 – Motion by Hoffman, second by Kistner, to designate KMEG-TV as the Official Television Station of the Dakota Valley School District for the 2015-16 School Year.

#0016 – Motion by Hoffman, second by Kistner, to designate NEW 102.3 FM as the Official Radio Station of the Dakota Valley School District for the 2015-16 School Year.

#0017 – Motion by Smith, second by Hoffman, to authorize the following:

- Superintendent and Business Manager as official purchasing agents
- Superintendent and Business Manager as custodians of all financial accounts for the school district
- Superintendent and Business Manager as custodians of all Activity Fund accounts and State/Federal Programs
- Use of automatic payment plan for timely payment of utilities
- Electronic transfer of general obligation bond payments
- Board Chairperson to use signature stamp in lieu of hand signature
- Authorize the Superintendent and Director of Special Services or designee to sign the public school exemption (Home School) petitions.
- Authorize Superintendent to close school in case of inclement weather/emergencies and setting chain of command in the event the Superintendent is absent
- Authorize Director of Special Services as district's representative for SD Consolidated Grant

#0018 – Motion by Hoffman, second by Kistner, to set board members' compensation at \$65.00 for regular, special and all board related meetings, with a monthly \$25.00 deduction to the board fund, and \$50.00 for all board assigned committee meetings which are to be vouchered separately. .

#0019 – Motion by Smith, second by Hoffman, to set the rate of pay for substitute teachers, secretaries, para-professionals and custodians as follows:

- \$100.00/day for Certified Teachers (1 – 20 cumulative days in district)
- \$125/day for Certified Teachers (21 – 40 cumulative days in district)
- \$155/day for Certified Teachers (41 or more cumulative days in district)
- \$150/day for Long-Term Certified Teachers (on the 11th consecutive day in the same assignment)\$85.00/day for Non-Certified Teacher (non-cumulative)
- \$11.00 per hour for Secretary, Para-Professionals & Custodians

#0020 – Motion by Smith, second by Hoffman, to set rates for meals and lodging for authorized employees and board travel as outlined in the *Administrative Rules of SD, Article 5.01.02.11* for “out-of-state per diem rates” and *Article 5.01.02.14* for “in-state per diem rates.” Mileage rates \$.45 for 2015-16 school year as well as if a school vehicle is available and the staff member decided to take their own vehicle the school would only pay one way or half of the total mileage.

#0021 – Motion by Smith, second by Hoffman, to set the yearbook price at \$42.00 and authorize Taylor Publishing, Inc. to collect payment via their “Pay by Mail Plan.”

#0022 – Motion by Smith, second by Hoffman, to set the following prices for non-school related equipment usage:

- \$0.10 per copy for all photocopy machines and laser printers
- \$2.00 first page and \$1.00 per page thereafter for fax machine usage (sending) and \$1.00 per page (receiving)

#0023 – Motion by Smith, second by Hoffman, to set the out-of-state tuition rate for the 2015-16 School Year at \$6,000 per student (to be paid in advance on a semester-by-semester basis).

#0024 – Motion by Smith, second by Hoffman, to set admission prices for varsity events and activities as follows, with the stipulation that K-4th Grade students must be accompanied by an adult:

<u>JV/Varsity</u>	
▪ K-12 Students (per event)	\$ 3.00
▪ Adults (per event)	\$ 5.00
<u>Varsity/Varsity</u>	
▪ K-12 Students (per event)	\$ 3.00
▪ Adults (per event)	\$ 5.00
<u>Activity Tickets</u>	
▪ K-12 Student	\$25.00
▪ Adult	\$35.00
▪ Family	\$120.00
▪ Over Age 62	FREE

#0025 – Motion by Kistner, second by Hoffman, to approve the renewal rates from Delta Dental at 0% for the 2015-16 school year. Rates are single \$36.16, family \$100.06.

#0026 – Motion by Smith, second by Hoffman, to approve the renewal rates from Wellmark Blue Cross Blue Shield at 0% for the 2015-16 school year. Rates are single \$475.91, Employee plus Spouse \$974.66, Employee plus Child(ren) \$900.90, and family \$1460.57.

#0027 – Motion by Smith, second by Kistner, to approve the enrollment of a foreign exchange student from Brazil (Paulo Fraga – 11th Grade) who will be residing with Rob and Holli Skuza.

#0028 – Motion by Hoffman, second by Kistner, to approve the following budget supplements for the FY15 budget;

1. 46-2532-000-319 = \$2,000,000.00
2. 53-3900-000-110 = \$5,500.00
3. 29-8110-000-690 = \$11,000.00

#0029 – Motion by Hoffman, second by Smith, to approve invoice #17 in the amount of \$13,359.42 to Cannon, Moss, Brygger Architects for work completed to date on the New High School.

#0030 – Motion by Smith, second by Hoffman, to approve Pay Application #8 in the amount of \$1,681,512.94 to W.A.Klinger, L.L.C. for the work completed to date on the New High School.

#0031 – Motion by Smith, second by Hoffman, to approve the request of Curran Transportation to opt-out of the final years of their bussing contract, and re-issue a new contract for the 2015-16 school year.

#0032 – Motion by Kistner, second by Hoffman, to approve accepting the bid of \$2,501.50 from Tom Hummel for the surplus Maintenance Shed. Mr. Hummel must have the shed removed from the property within 20 days of acceptance.

#0033 – Motion by Hoffman, second by Kistner, to approve accepting the official retirement date of Superintendent Al Leber effective June 30, 2016.

#0034 – Motion by Kistner, second by Hoffman, to approve the DVCEA Negotiations offer, in which the school district will contribute a monthly sum of \$354.76 for classified employees who wish to join the school district health plan effective September 1st, 2015.

The first reading of the following policies was held;

- 1.) Substitutes Handbook (change on page 8).

#0035 – Motion by Smith, second by Kistner, to approve the 2nd reading of the following Policies/Procedures;

- A.) Elementary School Student Handbook (changes on page - 8)
- B.) Elementary School Faculty Handbook (change on pages - 8,9,10,11)
- C.) High School Student Handbook (changes on pages – 4 & page 3 of Discipline Chart)
- D.) District Faculty Handbook (change on page 3)
- E.) District Student Handbook (change on page 4)
- F.) Student/Athlete Activities Handbook (Changes on pages -3 & 5)
- G.) Coaches Handbook (Changes on pages -1, 2, 3, 16,)
- H.) Middle School Faculty Handbook (no change to current)
- I.) Middle School Student Handbook (no change to current)
- J.) High School Faculty Handbook (no change to current)

#0036 – Motion by Reiff, second by Smith, to approve the following personnel matters;

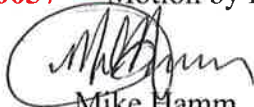
Resignations:

- 1.) Dave Schmit – Asst. HS Boys Basketball Coaching Position.
- 2.) Martha Muellenberg - .75FTE MS Art Teaching Position.
- 3.) Barbara Christopher – Tech Assistant Position.

Contracts

- 1.) Tammy Lilly – Transfer from Asst. to Head Girls Track Coach (Step 7, \$3,797.50).
- 2.) Sarah Blaeser – Kindergarten Teacher (BA Step 5, \$36,525).
- 3.) Amy Matthies – Concession Stand Advisor (Step 1, \$1,179.50).
- 4.) Ana (Avila) Peterson – HS Spanish Teacher (BA Step 1, \$33,700).

#0037 – Motion by Hoffman, second by Kistner, to adjourn at 7:40pm



Mike Hamm
Business Manager



Corey Reiff
Chairperson

Publish: *Leader-Courier*

Courtesy Copy: *DD - NSC Times*